

LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH DIRECTORS
June 17, 2025 at 7:00 PM ET, 6:00 PM CT

The Lake Cumberland District Board of Health met on Tuesday, June 17, 2025, at Russell County Health Department in Russell Springs.

Members Present	Members Absent
Matt Jackson, RPh Judge Ricky Craig (Proxy) Judge John Frank (Proxy) Judge Jimmie Greene Tonya Shea, DO Judge Marshall Todd Rodney Dick Judge Randy Marcum Richard Miles, MD Susanne Lee, OD Joe Silvers, RPh Patty Guinn, RPh Kristen Branham Robert Drake, MD Jake Staton Judge Barry Smith (Proxy) Marlene Richardson, DMD	Judge Larry Russell Bryant Pam Bills, APRN Grady Wilson Joseph Brown, MD Judge Randy Dial Judge Scott Gehring Jacob Burton, OD Gina Goode Kay King, RN Judge Luke King Stephen McKinley, OD Bruce Jasper, DVM Gayle Phillips, DNP, APRN

Also present: Amy Tomlinson, LCDHD PH Director, Ron Cimala, Laura Woodrum, Natasha Bowmer, Angela Simpson, Janae Tucker, Whitney Jones, Tanya Denney, Karcyn Brummett, Tracy Aaron, Carol Huckelby, Stuart Spillman and Jefferson Hickman

An invocation was given by Judge Greene.

After confirming a quorum was present, the meeting was called to order by Chair Jimmie Greene.

Topic	Discussion	Follow-up
Approval of Minutes	Jake Staton motioned to approve the prior minutes. Rodney Dick seconded the motion. The board voted unanimously to approve the prior minutes. Motion carried.	None

Old Business	Chair Judge Jimmie Greene asked if there was anything for which the administration had failed to adequately follow-up on since the last meeting. Nothing was noted.	
Dr. Fallahzadeh Public Health Hero Award	<p>Director Amy Tomlinson reported that the winner of the fourth annual Dr. Fallahzadeh Public Health Hero Award was Dr. Joe Weigel of Somerset.</p> <p>LCDHD will open nominations for the award again in February of 2026 and the award will be presented in the first week of April, 2026 during National Public Health Week.</p>	
Director Comments	<p>Director Tomlinson introduced Tanya Denney as the new Administrative Specialist at the District Office.</p> <p>Director Tomlinson stated federal funding is expected to decrease in the upcoming fiscal year, primarily due to reductions in federal grants. At this time, the decrease is manageable. Several potential changes are currently tied up in court, with injunctions in place, and the department is monitoring the situation as it develops.</p> <p>Director Tomlinson briefly reintroduced the DLT grant, stating the District has now entered the implementation stage and is proceeding to the funding reimbursement request stage. Director Tomlinson requested that a resolution be signed to allow her to proceed with setting up accounts and managing required online reporting. The resolution was read aloud, and it will be attached to the meeting minutes. Jake Staton, motion to approve. Dr. Robert Drake seconded the motion. The board voted unanimously to approve. Motion carried.</p>	None.

Financial Position 4/30/2025	<p>Ron Cimala presented the April 30, 2025 Financial Position.</p> <p>The LCDHD balance sheet for the period shows \$19,148,710.21 in assets with \$(17,846.20) of that owed in current liabilities. The total of LCDHD's assets is equal to 11 months of this year's average expenses. LCDHD had \$16,541,478.70 in Year-To-Date revenues and \$16,267,409.78 in Year-To-Date expenditures resulting in a \$274,068.92 Year-To-Date surplus. The local reserves still haven't come in for the second half of the year. Local dollars will be full caught up once this happens. We plan on ending the year at a \$149,837.60 surplus.</p>	
Budget FY 2025-2026	<p>Mrs. Tomlinson presented the FY 2025-2026 budget.</p> <p>For FY 26, note our budgeted revenues are projected to decrease by \$1,001,125 from our projected closing amount. Additionally, our budgeted expenses are projected to decrease by \$1,113,815.. This is a budgeted surplus of \$852,247, which factors in all of the employees receiving a 5% annual increment.</p> <p>The budgets are based on April 2025 financial data, and LCDHD may end somewhat higher or lower than projected as each program finishes up their planned activities for the fiscal year.</p> <p>Ms. Tomlinson went over the budget in detail. Employee salary, leave, and fringe benefits will be our biggest expense.</p> <p>Mrs. Tomlinson and Mr. Cimala asked if the Board had any questions, and there were none. The budget subcommittee had previously voted to approve the budget. The first motion was brought to the Board from the subcommittee by Chair Jimmie Greene. The motion was seconded by Joe Silvers.</p>	

	The board voted unanimously to approve the budget as presented. Motion carried.	
Additional Budgeted Projects	<p>Mrs. Tomlinson provided details regarding needed repairs to the rear of the building, including block damage estimated at \$35,000 and a proposed access ramp estimated at \$40,000. A bid is currently being prepared. Both Judge Marshall Todd and Judge Jimmie Greene have reviewed the projects and agree that they are necessary and should move forward.</p> <p>A mobile app for the Health Department is being budgeted, which would allow users to receive public health alerts and access health department program information. The first-year cost is approximately \$25,000, with ongoing annual costs estimated at approximately \$10,000.</p>	Await bid submission for ramp.
Workday System	The department received funding for electronic health records project through federal COVID/pandemic funding. The EHR program license will extend for 33 months, and \$1 million was allocated for document scanning across all offices with the goal of becoming fully paperless by fall.	
Company Vehicle Discussion	Mrs. Tomlinson proposed exploring the option of utilizing a fleet vehicle program, such as Enterprise, as an alternative to reimbursing mileage and to reduce wear and tear on employees' personal vehicles. She noted that while there is an initial upfront cost, discussions with Enterprise and other health departments indicate that it can result in long-term savings. A cost analysis comparing current travel expenses to fleet vehicle costs will be conducted over the next year.	Report on cost analysis findings and recommendations for potential fleet vehicle program.
Board of Health Annual Survey	Janae Tucker reminds the board that the annual Board of Health Survey is at the back of their meeting packet. They can complete it and turn in the survey at the	

	meeting. She will also be sending it out electronically and they can complete it at a later date if they don't have time to do so today.	
Human Resources Report	Carol Huckelby, Human Resources Manager, reported that LCDHD currently has 167 staff members, including 144 full-time employees. Since the last meeting, four full-time merit employees have been hired, and four employees have separated from the agency.	

Chair set the next meeting date for September 2nd, 2025 as an in-person meeting at Russell Springs at 7pm EST/6pm CST. .

A motion was made by to adjourn by Dr. Richard Miles and seconded by Jake Staton. The Board voted unanimously to close the meeting. Motion carried and meeting was adjourned.

Honorable Jimmie Greene, Chair



Ms. Amy Tomlinson, Secretary

