

## LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT BOARD OF HEALTH DIRECTORS

**March 4, 2025 at 7:00 PM ET, 6:00 PM CT**

The Lake Cumberland District Board of Health met on Tuesday, March 4, 2025, at Russell County Health Department in Russell Springs.

Members Present	Members Absent
Matt Jackson, RPh Gina Goode, RPh Kay King, RN Judge Ricky Craig (Proxy) Judge Luke King Judge John Frank (Proxy) Pam Bills, APRN Judge Jimmie Greene Stephen McKinley, OD Tonya Shea, DO Judge Marshall Todd Robert Drake, MD Patty Guinn, RPh Rodney Dick Judge Randy Marcum Richard Miles, MD Susanne Lee, OD Judge Scott Gehring (Proxy) Joseph Brown, MD	Judge Larry Russell Bryant Jacob Burton, OD Judge Randy Dial Jake Staton Kristen Branham Grady Wilson Bruce Jasper, DVM Gayle Phillips, DNP, APRN Judge Barry Smith Marlene Richardson, DMD Joe Silvers, RPh

Also present: Amy Tomlinson, LCDHD PH Director, Ron Cimala, Carol Huckelby, Janae Tucker, Angela Simpson, Tracy Aaron, Stuart Spillman, Jefferson Hickman, Karcyn Brummett, Natasha Bowmer, Jeff Neagle and seven students from the Cumberland County Civics Club.

An invocation was given by Judge Greene.

After confirming the quorum was present, the meeting was called to order by Chair Jimmie Greene.

Topic	Discussion	Follow-Up
<b>Legal Authority</b>		
Approval of Minutes	Dr. Robert Drake motioned to approve the prior minutes. Dr. Susanne Lee seconded the motion. The board voted unanimously to approve the prior minutes. The motion carried unanimously.	None
Old Business	Chair Judge Jimmie Greene asked if there was anything for which the administration had failed to adequately follow-up on since the last meeting. Nothing was noted.	

Topic	Discussion	Follow-Up
Dr. Fallahzadeh Public Health Hero Award	<p>Director Amy Tomlinson reported that nominations for the third annual Dr. Fallahzadeh Public Health Hero Award were closed as of February 29<sup>th</sup>. A winner will be chosen and presented with the award during National Public Health Week in April. A time and place for the reception will be chosen at a later date depending upon the location of the winner. In the past, the board has allowed Director Tomlinson and the LCDHD Executive Team to make the selection for the award. Ms. Tomlinson offered to continue doing that selection process if that is the wish of the board.</p> <p>Rodney Dick made the motion to keep the process as is and allow Ms. Tomlinson and the LCDHD Executive Team to make the selection for the award. Dr. Robert Drake seconded the motion. Ther motion carried unanimously.</p>	
New Business		
Measles	<p>Measles has been confirmed in Franklin County, Kentucky. However, no confirmed cases have been identified within our district at this time. The health department put out a statement regarding measles earlier in the day.</p>	
Bird Flu	<p>Bird Flu is going around the state but there are currently no reported cases in poultry, cattle, or humans. There was one case of Bird Flu identified in a waterfowl in Wayne County.</p>	
Board Service Awards	<p>Director Tomlinson presented two board members with a pin in appreciation of their years of service. The recipients are as follows:            Dr. Joseph Brown, MD, Wayne County- <b>7 Years</b>            Pam Bills, APRN, Green County- <b>10 Years</b></p>	
Policy Revisions	<p>The board was presented with one policy regarding staff participation in community events. The board had no further questions or comments about the policy as presented. Gina Goode, RPh made a motion to approve the policy. Rodney Dick seconded the motion. The motion carried unanimously.</p>	

Topic	Discussion	Follow-Up
	<p>The Board was presented with a revised Drug-Free Workplace Policy. Ms. Tomlinson informed the Board that this revision aligns the policy with federal regulations for all grantees who receive more than \$100,000 annually in federal grants. She further explained that the agency's attorney had been consulted to draft the proposed revisions.</p> <p>Dr. Richard Miles raised concerns about the zero-tolerance clause and questioned the disciplinary process for individuals who fail the drug screening.</p> <p>In response, Human Resources Director Carol Huckelby referred to the "Violation" section of the policy, which states that disciplinary action may include termination. She emphasized that the agency will still adhere to local health personnel's regulations regarding the dismissal of an employee.</p> <p>Ms. Tomlinson assured the Board that she would keep them updated on the procedures supporting the newly approved policy as they develop.</p> <p>Dr. Robert Drake made a motion to adopt the policy and to allow the LCDHD Executive Team to determine the procedural details at a later date. Judge Randy Marcum seconded the motion. The motion passed unanimously.</p>	
Financial Updates	Ron Cimala, LCDHD Director of Administrative Services, presented the LCDHD Financial Position for January 31, 2025.	
Financial Position 1/31/25	<p>The LCDHD balance sheet for the period shows \$19,285,123.81 in assets with \$ 19,803.01 of that owed in current liabilities. The balance sheet amounts are projected amounts right now as it is still being maintained by the state and Workday to be put into production. The total of LCDHD's assets is equal to 11 months of this year's average expenses. LCDHD had \$10,997,113.58 in Year-To-Date revenues and \$10,623,561.35 in Year-To-Date expenditures resulting in a \$373,552.23 Year-To-Date surplus.</p>	



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Environmental Bank Accounts	<p>Our revenues are starting to catchup where the state was holding them until they fixed our financial statements in the Workday accounting software so they knew what they were reimbursing was correct.</p> <p>We are still planning to end the year as budgeted at a \$149,837.60 surplus.</p> <p>Mr. Cimala informed the board that the Environmental department will be transitioning to a new software and that LCDHD will be part of the “testing team” for the state. In being part of this transition, Mr. Cimala asked the board to approve setting up a District Checking Account for the Environmental Department through Monticello Bank. Dr. Tonya Shea made a motion to allow Mr. Cimala to open a District Checking Account for the Environmental Department that would cover all aspects of Environmental financials. Gina Goode, RPh seconded the motion. The motion carried unanimously.</p>	
CD Discussion	<p>Mr. Cimala reported the balance for all LCDHD accounts combined is \$16,000,826.21. Mr. Cimala proposed shifting \$10,000,000 from those accounts into a CD. Judge Marcum proposed using staggered CDs. Dr. Richard Miles makes the motion to allow Mr. Cimala to close the Money Market account ending *1954 and to then use those funds and main checking account funds to put \$10,000,000.00 into CDs spread over a period of no more than 12 months, for a minimum interest rate of 4.0% and that this may be spread through multiple, staggered CDs or just one. The motion included that any deviations from this would need to be approved by the Board’s Executive Committee. Dr. Stephen McKinley seconds the motion. The motion carried unanimously.</p>	
Budget Review Committee	<p>The current budget review committee includes: Dr. Richard Miles, Dr. Robert Drake, Gina</p>	

Topic	Discussion	Follow-Up
Human Resources Report	<p>Goode, RPh, Gayle Phillips, DNP, APRN, and Judge Jimmie Greene.</p> <p>All current members agreed to continue to serve on the budget committee.</p> <p>Dr. Tonya Shea made a motion to approve the current Budget Committee members. Dr. Joseph Brown seconded the motion. The motion carried unanimously.</p> <p>Human Resources Director, Carol Huckelby, reports that LCDHD currently has 165 staff, with 140 of those being full-time. Ms. Huckelby also reports that LCDHD has had 0 individuals come on-duty and 4 come off-duty since the last meeting.</p> <p>Ms. Huckelby reports that there are currently 8 open job requisitions that are currently being interviewed and hired with a tentative New Hire Orientation date of March 31.</p>	

Chair Jimmie Greene set the next meeting as June 17<sup>th</sup> as an in-person meeting at Russell Springs at 7:00 PM EST/6:00 PM CST.

A motion was made to adjourn by Judge Luke King and seconded by Judge Randy Marcum.

Honorable Jimmie “Bevo” Greene, Chair



Ms. Amy Tomlinson, Secretary

