



COMMONWEALTH OF KENTUCKY
DEPARTMENT OF HEALTH

275 EAST MAIN STREET
FRANKFORT, KENTUCKY 40601

M E M O R A N D U M

June 18, 1971

TO: All County Health Departments
Division Directors

FROM: William P. McElwain, *W.P. McElwain*
Commissioner of Health

SUBJECT: Establishment of Lake Cumberland District
Health Department

We are pleased to announce the establishment of the first District Health Department in the State of Kentucky namely, the Lake Cumberland District Health Department. The creation of this new legal entity will join Clinton, Cumberland, McCreary, Pulaski and Wayne Counties into a District on July 1, 1971.

Under existing statutes, all members of the respective county boards of health will become members of the Lake Cumberland District Board of Health. The District Board will hold its first meeting on July 1, 1971, for the purpose of appointing a Health Officer and organizing the District Board. The Health Officer will, in turn, become the appointing authority for all employees of the District Health Department. All present employees of the county health departments comprising the District will become employees of the District Health Department.

The Lake Cumberland District Health Department will comply with present Local Health Policies unless an exception is requested, and approval is obtained from the Office of Local Health, State Department of Health.

The State Department of Health and all offices thereof will transact all business concerning the administration, direction and implementation of programs of the District with the District Health Department headquarters which is scheduled to be located in Somerset, Kentucky. The State Department of Health offices may not contact the individual counties of the District unless authorized to do so by the District headquarters office. The Lake Cumberland District Health Department headquarters will be responsible for the preparation and submission of Monthly Payroll Reports, Time and Attendance Reports, Weekly Reports of Activities, Other Expense Reports, and all other

Memorandum
Page #2
June 18, 1971

reports required from the District Health Department, in accordance with current Local Health Policies.

This kind of organizational structure offers the availability of a more highly trained professional staff and provides for greater flexibility and mobility of personnel. For counties with very limited resources, these factors will enhance ability to implement expanded and improved programs and services.

If this concept appeals to other local health departments and an interest exists in exploring the possibility of establishing a District Health Department in the area, please contact the Office of Local Health for further information.