

**LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH DIRECTORS**

**March 5, 2019**

The Lake Cumberland District Board of Health met on Tuesday, March 5, 2019 at the Russell County Health Department in Russell County, KY.

After confirming a quorum was present, the meeting was called to order by Chair Gayle Phillips.

<b>Members Present</b>	<b>Members Absent</b>
Adlie Brown, Jr. DMD Joseph Brown, MD Judge Gale Cowan (proxy to Judge Barry Smith) Judge Ricky Craig Judge Randy Dial (proxy to Judge Mike Anderson) Greg West Hossein Fallahzadeh, MD Linda Hamilton Judge Steve Kelly Stephen McKinley, OD Richard Miles, MD Judge John Phelps, Jr. Gayle Phillips, DNP, APRN Judge Gary Robertson (proxy to Judge John Frank) Susanne Watkins, OD James Wesley Rosalie Wright (proxy to Judge Jimmie Greene)  Proxy Judge Mike Anderson Judge John Frank Judge Jimmie Greene Judge Barry Smith	Pam Bills, APRN Kristen Branham Patty Guinn, RPh Matt Jackson RPh Bruce Jasper, DVM Shantila Rexroat, DVM Marlene Richardson, DMD Tommy Shelton, MD Jake Staton

An invocation was given by Judge John Phelps and dinner was served.

<b>Topic</b>	<b>Discussion</b>	<b>Follow-up</b>
<b>Legal Authority</b>		
Approval of Minutes	Dr. Fallahzadeh moved to approve the prior minutes and Dr. Miles seconded the motion. The board voted unanimously to approve the prior minutes. Motion carried.	None
Old Business	Chair Phillips asked if there was anything for which the administration had failed to	None.

	adequately follow-up on since the last meeting. Nothing was noted.	
Election of 3 At Large Members	James Wesley motioned to retain existing At Large Members (Rosalie Wright, Patty Guinn, and Richard Miles). Judge Kelly seconded. Motion carried.	None
1 <sup>st</sup> reading of Food Handler's regulation	<p>Stuart Spillman presented the first reading of the Food Handler's regulation. Fees were not specified in the regulation draft to eliminate the need for updating the regulation at every change in fees. However, fees are expected to be reasonable.</p> <p>Next board meeting we will have the second reading and would be able to approve at that time.</p> <p>Jim Wesley moved to accept the first draft. Dr. Miles seconded. All approved. Ordinance should not be voted on first reading per Judge Robertson. We will post notice of first reading on our website and in newspaper advertisements. We will advertise again prior to the second reading.</p>	<p>Stuart will present the second reading of the ordinance at the next Board meeting.</p> <p>Advertising and announcements to be made to papers and on website.</p>
<b>Resource Stewardship</b>		
<p>Financial Updates/Directors Comments</p> <p>Financial Position 1/31/19</p>	<p>Mr. Crabtree reported that the balance sheet as of 1/31/19 shows \$7,296,164 in assets. Current liabilities are \$99,053. The income statement shows a deficit of \$56,579. However, at this time it is estimated that we have \$440,000 lower revenue reported than budget due to service fees not yet collected from the local taxing districts. Annual expenses are running \$482,673 lower than budget due to timing but we do anticipate the expense meeting budget. Last, DPH is a year behind on billing for the Medicaid Match payments. We anticipate paying the prior 4 quarters of Medicaid money in addition to the 2 quarters for 2019. We budgeted for 4 quarters so the additional payment of two quarters will increase our expenses over budget by \$125,000. It is estimated that we will end the year with a \$126,618 surplus.</p>	None

	<p>We closed out the prior year with more surplus than the state allows us to have so we were required to submit a plan on how we would spend the overage. We submitted a plan that allocated the full overage to pay for the expected increase in the LCDHD share of the retirement fund as required by legislation. We anticipate excess surplus again this year. We will propose 2 infrastructure projects but, even if these are approved, we will still be over the allowable surplus level.</p> <p>There was a motion to approve the financial update by Jim Wesley. The motion was seconded by Dr. Fallazadeh. Motion carried.</p>	
<p>Infrastructure Projects</p>	<p>The first project was a proposal for a new phone system. Our phones currently run off of our computer system, but our technology is beginning to fail due to lack of bandwidth on our computers. We would like to move phones off our server and onto an external server which will free up space on our server and also give us tech support. We will need to upgrade our current phone equipment if we move to the new technology. Our existing equipment is around 10 years old and at the end of its useful life. Proposals were presented from HiTech, Verizon, and CBTS. The most reasonable was HiTech. Dr. Fallazadeh motioned to choose Hi Tech and Dr. Watkins seconded. All were in favor and motion carried.</p> <p>The second project was an upgrade to our A/C unit. Our existing unit is roughly 18 years old. Three bids were presented from Keltner, Intercity, and Epperson. Cheapest was Keltner and they would work on the weekend to reduce interference with health department operations. There was some discussion on seer ratings, warranties, and capacity and it was determined that all bids were all roughly the same. Judge Robertson moved to accept the cheapest bid. Dr. Fallazadeh seconded. All were in favor and motion carried.</p>	<p>None</p>

<p>Budget Planning Assumptions</p>	<p>Budget planning was discussed with the pending legislation regarding retirement contributions. It was discussed how much of the reserve would be needed to continue operations and it was determined to be at a minimum six months because of the delay between earning and receiving revenues. Mr. Crabtree suggested it would be best to have a one year reserve.</p> <p>The budget will assume status quo regarding the legislation as we anticipate a ruling soon with the legislature. The Board will talk about restructuring at the June meeting, as needed, and we will also be finished with the budget for 2020.</p> <p>Traditionally the budget review committee has been the Executive Committee because of the amount of detail that must be covered. Dr. Fallazadeh moved to accept that the Executive Committee remain the budget review committee. Seconded by Jim Wesley. All were in favor.</p>	<p>Budget for 2020 will be presented at the June 2019 Board meeting.</p>
<p>Grants Report</p>	<p>Melonie Williams gave a grants report detailing the current quarterly status of grants we have received and an update on grants for which we have applied.</p>	<p>None</p>
<p><b>Continuous Improvement</b></p>		
<p>Suggestions</p>	<p>The board was reminded they can make suggestions on the back of the agenda to be followed-up by the administration</p>	<p>The administration will follow on board suggestions.</p>
<p>Board Training</p>	<p>Some of the Board members went through the training and said they were good. The Board is asked to take the 7 training modules but it is not required. An instruction sheet was included with the Board packet on how to access the materials. All Board members were suggested to take the trainings.</p>	<p>None</p>
<p>On-line Food Handlers Course</p>	<p>Stuart Spillman covered this earlier in the meeting.</p>	<p>Stuart Spillman will have second</p>

		reading of food handlers ordinance at the next meeting.
Annual Board Survey	Mr. Crabtree and the agency received a favorable performance review by the Board.	None
School QI Project	Two schools in our district were chosen to implement the CATCH program. It is an evidence based program that helps teach children about healthy foods and eating. The first assessment has been completed and we will re-assess after the end of the program. We will see if the interventions made a statistical difference in the children's understanding of nutrition.	None
<b>Partner Engagement</b>		
Syringe Exchange	Laura Woodrum reported the syringe exchanges are still functioning well. We received a grant to promote SEP in the counties that currently do not have a SEP program. Dr. Weyman, Laura Woodrum, and Tracy Aaron will speak to the stakeholders in those counties. Wayne County has been completed and Taylor County is next week. The other 4 are still yet to be scheduled.	None
<b>Oversight</b>		
HepA Response Update	Amy Tomlinson and Amanda England gave a Power Point presentation on the current status of the Hep A outbreak. Pulaski County is our hot spot right now with 42 cases as of 3/5/19.	LCDHD will continue to address the HepA outbreak.
Human Resources Report	Carol Huckelby gave the HR report. We had 5 full time staff come on duty, 2 contract employees, and 3 with Go Hire. Seven employees went off duty.	None
<b>Policy Development</b>		
Review of existing policies	Janae Tucker performed an annual review of existing policies and presented several changes. Most were small updates or corrections no major policy changes. Judge Phelps moved to accept the policy changes. James Wesley seconded. All approved.	Janae Tucker will make sure all staff are made aware of the new policy.

Chair Phillips set the next meeting date for June 25<sup>th</sup>.

A motion was made by Dr. Fallazadeh to adjourn the meeting. Judge Roberston seconded the motion. Motion carried and meeting was adjourned.

Dr. Phillips, Chair *Cosli Phillips*

Mr. Shawn Crabtree, Secretary *Shawn D. Crabtree*

**District Board of Directors Meeting**  
**Tuesday, March 5, 2019; 7:00 EST/6:00 CST**  
**Russell County Health Department; Jamestown, Kentucky**

**AGENDA**

Passing of the Gavel and Swearing in of New Officers.....Immediate Past-chair Phelps

Welcome/Invocation/Dinner.....Chair Phillips

**I. Legal Authority**

- a. Quorum/Approval of Minutes.....Chair Phillips
- b. Old Business.....Chair Phillips
  - i. Was there anything the administration failed to adequately follow-up on from the last meeting?.....Chair Phillips
- c. Election of “3 At Large Members”.....Chair Phillips
  - i. (Present: Chair Gayle Phillips; Vice-chair Steve Kelley; Past Chair John Phelps; 1 at Large Rosalie Wright; 2 at Large Patty Guinn; 3 at Large Richard Miles)
  - ii. 1<sup>st</sup> Reading Food Handlers Regulation

**II. Resource Stewardship**

- a. Financial Updates/Director’s Comments.....Shawn D. Crabtree
- b. Upgrade Phone System.....Shawn D. Crabtree
- c. District Heating and Air.....Shawn D. Crabtree
- d. Budget Planning Assumptions.....Shawn D. Crabtree
  - i. Increase Contribution Rate from 2.8 to 4.8, or
  - ii. Restructure & When
- e. Budget Review Committee (traditionally, Executive Committee).....Chair Phillips
- f. Grants Report (including Heart 4 Change).....Melonie Williams

**III. Continuous Improvement (QI Projects Etc. - Story Boards available at: <https://www.lcdhd.org/info-tools/quality-improvement/>)**

- a. Make Suggestions on Back of Agenda.....Shawn D. Crabtree
- b. Board Training.....Shawn D. Crabtree
- c. Online Food Handlers Course.....Stuart Spillman
- d. Board Orientation on Website.....Shawn D. Crabtree
- e. Board of Health Survey Feedback and Follow-up.....Shawn D. Crabtree
- f. School QI Project.....Sabrina Merrick

**IV. Partner Engagement**

- a. Syringe Exchange Progress/Update.....Woodrum/Weyman/Aaron

**V. Oversight**

- a. Hepatitis A Update.....Amy Tomlinson
- b. Human Resources Report.....Carol Huckelby

**VI. Policy Development**

- a. New Policies.....Janae Tucker

Next Meeting/Closing Comments.....Chair Phillips

## NALBOH'S Six Functions of Public Health Governance

**Definitions: Governing entity** - The board, commission, council, individual, or other body legally accountable for ensuring the Six Functions of Public Health Governance in a jurisdiction. **Governance Functions (The Six Functions of Public Health Governance)** - The identified functions for which a public health governing entity is responsible (All public health governing entities are responsible for some aspects of each function. No one function is more important than another).

**The Six Functions Include:** 1. Policy Development, 2. Resource Stewardship, 3. Legal Authority, 4. Partner Engagement, 5. Continuous Improvement, 6. Oversight

### Suggestions for Health Department of Community Improvement Projects

**Recommendations:** Please use the space below to make any suggestions as to improvement projects you would like to see the health department undertake. These can include suggestions for internal agency improvement, staff enhancement, or community health improvement projects. Submit your response to the Executive Director.



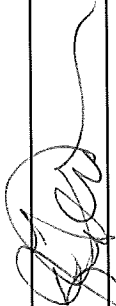





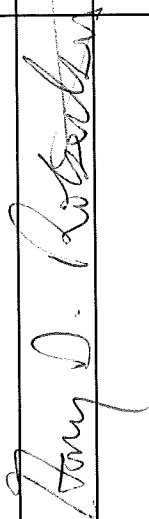



# District Board of Directors Meeting

March 5, 2019

Name	County	Signature	Proxy	Need Mileage? Y/N
Honorable Mike Anderson	Wayne		Randy Dial	
Pam Bills	Green			
Kristen Branham	Cumberland			
Adlie F. Brown, Jr. DMD	Casey	Adlie F. Brown		Y
Joseph Brown, MD	Wayne	JFB		Y
Honorable Gale Cowan	Adair	Gale Cowan		
Honorable Ricky Craig	Clinton	Ricky Craig		
Honorable Randy Dial	Casey	Randy Dial		
<sup>Green West</sup> Lora Elam, RN	Wayne	Lora Elam		Y
Hossein Fallahzadeh, MD	Pulaski	Hossein Fallahzadeh		Y
Honorable John Frank	Green		Tony D. Robertson	
Honorable Jimmy "Bevo" Green	McCreary	Jimmy Green	Bevo Green	
Patty Guinn, RPh	Pulaski			
Linda Hamilton	Casey	Linda Hamilton		Y
Matt Jackson, RPh	Adair			

# District Board of Directors Meeting

March 5, 2019

Name	County	Signature	Proxy	Need Mileage? Y/N
L. Bruce Jasper, DVM	Pulaski			
Honorable Steven Kelley (Vice-chair)	Pulaski			N
Stephen McKinley, OD	McCreary			Y
Richard Miles, MD	Russell			N
Honorable John Phelps, Jr.	Cumberland			Y
Gayle Phillips, DNP (Chair)	Taylor			
Shantila Rexroat, DVM	Adair			
Marlene Richardson, DMD	Taylor			
Honorable Gary D. Robertson	Russell			
Tommy Shelton, MD	Pulaski			
Honorable Barry Smith	Taylor		<i>Gale Carter</i>	
Jake Staton	Clinton			
Susanne Watkins, OD	Russell			N
James Wesley	Pulaski			
Rosalie Wright	McCreary			N

OFFICE OF THE JUDGE/EXECUTIVE  
**McCREARY COUNTY**  
1 NORTH MAIN STREET • P.O. BOX 579  
WHITLEY CITY, KENTUCKY 42653  
(606) 376-2413



JIMMIE W. GREENE II  
COUNTY JUDGE EXECUTIVE

FAX: (606) 376-9499  
TDD: 1-800-247-2510

March 5, 2019

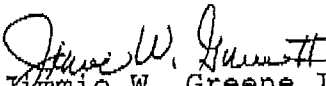
Honorable John Phelps, Chairman  
Lake Cumberland District Board of Health  
P.O. Box 800  
Somerset, Kentucky 42502

Dear Judge Phelps:

I am unable to attend the District Board of Health Directors meeting on Tuesday March 5, 2019.

Therefore, I do hereby authorize Rosalie Wright to represent me at the meeting and vote in my stead on any and all matters that shall be brought before said council.

Sincerely,

  
Jimmie W. Greene II  
McCreary County Judge/Executive

JWG/pl1

**Barry Smith**  
County Judge/Executive  
tcjudgeexec@taylorcounty.us

**Magistrates:**

James Jones - 1st Dist.  
John D. Galnaa - 2nd Dist.  
Tommy Corbin - 3rd Dist.



**OFFICE OF THE JUDGE/EXECUTIVE**

203 N. Court St., Suite 4  
Campbellsville, Kentucky 42718  
270-465-7729 • Fax: 270-789-3675  
www.taylorcounty.us

**Melissa W. Williams**  
County Treasurer  
treasurer@taylorcounty.us

**Magistrates:**

Zual Yarberry - 4th Dist.  
Derrick Bright - 5th Dist.  
Richard A. Phillips - 6th Dist.

March 4, 2019

Ms. Williams:

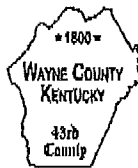
I will not be able to attend the Jamestown Health Board meeting but I give my proxy vote to Judge Cowan.

Sincerely,

Barry Smith  
Taylor County Judge Executive



Equal Opportunity Employer MEID



**RONNIE K. TURNER**  
Magistrate District 1

**JEFFERY D. DISHMAN**  
Magistrate District 2

**MIKE ANDERSON**  
Wayne County Judge/Executive

**HANK BASSETT**  
Deputy Judge/Executive

**DALE C. VAUGHN**  
Magistrate District 3

**JONATHAN M. DOBBS**  
Magistrate District 4

March 5, 2019

Judge Dial,

I will be unable to attend the Lake Cumberland District Health Board meeting this evening and would like to give you my proxy concerning any votes that may need to be taken.

Sincerely,

Mike Anderson  
Wayne County Judge-Executive



**John H. Frank**

**Green County Judge-Executive**

203 West Court Street

Greensburg, KY 42743

Phone: (270) 932-4024 • Fax: (270) 932-3635

johnfrank.cje@hotmail.com



March 4, 2019

Lake Cumberland District Board of Health  
500 Bourne Avenue  
Somerset, Ky 42501

Re: Proxy, Lake Cumberland District Board of Health Meeting- March 5, 2019

To Whom It May Concern,

I am unable to attend the Lake Cumberland District Board of Health meeting on March 5, 2019. I would like to name Judge/Exec Gary Robertson as my proxy.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Frank".

John H. Frank  
Green County Judge/Executive

JHF/and

Employee Sign in Sheet  
District Board of Directors Meeting  
March 5, 2019

Name

Melanie Williams
Amanda England
Chelynn
Karen & Watson Welhiefen
Lisa Brown
Natalie Bower
Amy Tomlinson
J.P. Hill
Stuart
Lance Tucker
Angela Simpson
Silvia Virell
Dany
Lan
Ma E. Miller
Ro Cirvato
Carol Huckelb
Juliana Marisch
Shelby

# **Lake Cumberland District Board of Health Oath of Office**

**Do you solemnly swear to uphold the mission of the  
Lake Cumberland District Health Department, to  
prevent illness and injury, promote good health  
practices and assure a safe environment, to the best of  
your ability, with honesty, integrity and enthusiasm?**



Lake  
Cumberland  
District Health  
Department

Food  
Employee  
Certification

Environmental Department

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**FOOD EMPLOYEE CERTIFICATION**  
**Lake Cumberland District Board of Health**

**Section 1. Intent and Scope**

The Lake Cumberland District Board of Health, (hereafter referred to as “Board”), hereby finds and declares that district-wide food service regulations are needed to regulate food employees within the Lake Cumberland District Health Department service area.

**WHEREAS**, KRS 212.230 (1) (c) provides that a district health board adopt rules and regulations necessary to protect the health of the people or to effectuate the purposes of this chapter or any other law relating to public health; and

**WHEREAS**, it is the duty of the Lake Cumberland District Health Department to establish policies, plans and programs to safeguard the health of the citizens of the Lake Cumberland District, KY; and

**WHEREAS**, Food Employees that fail to follow procedures that will assure safe, clean, sanitary conditions and standards may promote a cause of sickness or an illness; and

**WHEREAS**, with the present growth and employee turnover in the food service industry and the increasing number of meals being consumed outside the home, food safety training is essential to ensure the public is protected against food borne illness.

**NOW, THEREFORE**, pursuant to the authority granted to the Lake Cumberland District Health Department under the provisions of KRS Chapter 212 et seq., the following regulation is adopted.

**Section 2. Rules for Administration and Enforcement**

The Environmental Health Director of the Lake Cumberland District Health Department or his/her designee is responsible for the enforcement of this regulation. The Environmental Health Director is hereafter recognized as the delegate of the Board and is hereby authorized to make and adopt

such rules that he/she may deem necessary for the administration and enforcement of this regulation, which rules shall not be in conflict with or an enlargement of any of the provisions of this regulation.

### **Section 3. Definitions**

For the purpose of this regulation:

- (a) “Person-In-Charge (PIC)” means the individual present at food establishment who is responsible for the operation at the time of inspection; hereafter referred to as PIC. (902 KAR 45:005, 2013 FDA Food Code 1-201.10)
- (b) “Food Employee” means an individual working with unpackaged food, food equipment or utensils or food-contact surfaces. (902 KAR 45:005, 2013 FDA Food Code 1-201.10)
- (c) “Food” means a raw, cooked, or processed edible substance, ice, beverage, or ingredient used or intended for use or for sale in whole or in part for human consumption, or chewing gum. (902 KAR 45:005, 2013 FDA Food Code 1-201.10)
- (d) “Time/Temperature control for safety food” means a food that requires time/temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation. (902 KAR 45:005, 2013 FDA Food Code 1-201.10)
- (e) Food Establishment
  - (1) “Food establishment means an operation that:
    - (a) stores, prepares, packages, serves, vends food directly to the consumer, or otherwise provides food for human consumption such as a restaurant; satellite or catered feeding location; catering operation if the operation provides food directly to a consumer or to a conveyance used to transport people; market; vending location; conveyance used to transport people; institution; or food bank; and
    - (b) relinquishes possession of food to a consumer directly, or indirectly, through a delivery service such as home delivery of grocery orders or restaurant takeout orders, or delivery service that is provided by common carriers.
  - (2) “Food Establishment” includes:
    - (a) An element of the operation such as a transportation vehicle or a central preparation facility that supplies a vending location or satellite feeding location unless the vending or feeding location is permitted by the regulatory authority, and
    - (b) An operation that is conducted in a mobile, stationary, temporary, or permanent facility or location; where consumption is on or off the premises; and regardless of

whether there is a charge for the food. (902 KAR 45:005, 2013 FDA Food Code 1-201.10

(3) “Food Establishment” does not include:

(a) An establishment that offers only prepackaged foods that are not Time/Temperature Control for Safety Foods;

(b) A produce stand that only offers whole, uncut fresh fruits and vegetables;

(c) A food processing plant, including those that are located on the premises of a food establishment;

(d) A kitchen in a private home if only food that is not Time/Temperature Control for Safety Food, is prepared for sale of service at a function such as a religious or charitable organization’s bake sale if allowed by law and if the consumer is informed by a clearly visible placard at the sales or service location that the food is prepared in a kitchen that is not subject to regulation and inspection by the regulatory authority;

(e) An area where food that is prepared as specified in subparagraph (3)(d) of this definition is sold or offered for human consumption;

(f) A kitchen in a private home, such as a small family day-care provider; or a bed-and-breakfast operation that prepares and offers food to guests if the home is owner occupied, the number of available guest bedrooms does not exceed 6, breakfast is the only meal offered, the number of guests served does not exceed 18, and the consumer is informed by statements contained in published advertisements, mailed brochures, and placards posted at the registration area that the food is prepared in a kitchen that is not regulated and inspected by the regulatory authority; or

(g) A private home that receives catered or home-delivered food.

(f) Food Processing Plant

(1) “Food Processing Plant” means a commercial operation that manufactures, packages, labels, or stores food for human consumption, and provides food for sale or distribution to other business entities such as food processing plants or food establishments.

(2) “Food Processing Plant” does not include a food establishment.

(g) “Regulatory Authority” means the local, state, or federal enforcement body or authorized representative having jurisdiction over the food establishment.

(h) “Restricted Concessions” means a food service establishment, whether mobile or stationary, limited to preparing and serving only menu items and ingredients considered being low-risk in relation to foodborne illness. (902 KAR 45:005)

- (i) “Statewide Mobile Food Unit” means a fully enclosed, self-contained food service establishment that operates from a vehicle or is otherwise mobile. (902 KAR 45:005)
- (j) “Temporary Food Establishment” means a food establishment that operates for a period of no more than 14 consecutive days in conjunction with a single event or celebration. (902 KAR 45:005, 2013 FDA Food Code 1-201.10)
- (k) **The jurisdiction of the Board includes the following counties:**  
Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor and Wayne.

## **Lake Cumberland District Health Department Regulation Pertaining To** **Food Employee Certification**

### **Section 4. (a) Food Safety Certification Required**

- (1) All food establishments operating in the Board’s jurisdiction must have all its Food Employees certified.
- (2) Food Employees, shall at the \*commencement of employment, and thereafter every two (2) years, be required to attend a food safety training course and pass an examination as determined by the Lake Cumberland District Health Department pertaining to knowledge of basic food safety procedures relevant to the prevention of food borne disease.

**\*Commencement of employment- person shall enroll in a Lake Cumberland District Health Department Certification Course or provide valid proof of enrollment and/or certification in another approved certified course within ten (10) days of employment. If certification training is required, satisfactory completion must be within thirty (30) days.**

Certification of Food Employees may only be obtained by attending approved courses and passing an examination given by the Lake Cumberland District Health Department. Approved equivalent courses (according to 902 KAR 45:005 Sec 2 (1)) to the Lake Cumberland District Health Department’s Certification Course may be considered for substitution, given proper documentation is provided, at the discretion of a qualified delegate of the Board.

Reasonable fees may be charged for the application to certification courses and for examination/re-examination/re-certification. Fees for certification shall be waived for qualifying tax-exempt non-profit organizations. The Lake Cumberland District Health Department shall set the fee for the certification course.

Certification will be valid for two (2) years, at which time re-certification will be required. The examination may range from 10 to 100 multiple choice questions. A score of 80% or above is considered a passing grade. A certificate will be issued after successful completion of the class. The certificate will be issued in the name of the individual only.

**(b) Compliance Required for Certification**

It shall be the responsibility of the permit holder or PIC to ensure compliance with the provisions of this regulation. Establishments failing to comply with the provisions of the regulation shall be issued by the department, a written notice or order which shall allow reasonable time for correction.

Notices provided for in this regulation shall have been deemed to have been properly served when the original of the inspection report form or other notice has been delivered personally to the permit holder or PIC, or such notice has been sent by certified mail, return receipt requested, to the last known address of the permit holder.

**(c) Employee Health**

No person while infected with a disease in a communicable form that can be transmitted by foods or who is a carrier of organisms that cause such a disease, or while afflicted with a boil or infected wound, or an acute respiratory infection, shall work in a food establishment, except as noted in 2013 FDA Food Code 2-201.

**Section 5. Renewal of Certification**

A holder of a Food Employee certification shall renew his/her certificate every two (2) years in accordance with requirements specified by the Lake Cumberland District Health Department including payment of any applicable fees. Those Food Employees with an approved course shall renew their certification based on the expiration date of their current certification or within 2 years of passing an approved course, whichever occurs first; with the exception of a nationally recognized certification course.

**Section 6. Proof of Certification**

Each certified Food Employee shall make certification available for inspection for the health authority upon request.

**Section 7. Certificate Not Transferable**

A Food Employee food certification is not transferable from one person to another.

**Section 8. Enforcement**

(a) **Request for Conference**

Any person or establishment issued a notice provided for in this regulation, will be afforded an opportunity for a conference with the delegate of the Board for appeal, if a written request for such is filed with the Lake Cumberland District Health Department within ten (10) days of their receiving the official notice or order. The conferences provided for in this regulation shall be conducted by the Board's delegate at a time and place designated by the delegate. Based upon record of such conference, the delegate shall make a finding and shall sustain, modify, or rescind any official notice or order considered in the conference.

(b) **Appeals- pursuant to KRS 212.230 (f)**

The Board shall hear and decide appeals from ruling, decision and actions of the local health department or Board delegate, where the aggrieved party makes written request to the Board within thirty (30) days after the ruling, decision or action complained of.

**Section 9. Exemption**

Food establishments that serve, sell, or distribute **only food from a food processing plant** are exempt from the provisions of this section. Temporary food establishments, restricted concessions, and statewide mobile food units may also be exempted by the Lake Cumberland District Health Department.

**Section 10. Fee Exemptions**

Private, parochial and public school cafeterias or lunchroom facilities through the twelfth (12<sup>th</sup>) grade and all facilities operated by the Cabinet for Health Services or Corrections Cabinet and all facilities that meet the definition of "charitable food kitchen" shall be exempt from the payment of fees, but shall comply with all other provisions of this regulation. For this section, the term "charitable food kitchen" means a not-for-profit, benevolent food service establishment where more than one-half (1/2) of the employees are volunteers. (KRS 217.125 (11))

**Section 11. Penalties**

Any person, firm, corporation, or permit holder found to be in violation of this article shall be ordered to comply with this regulation. If any person, firm, corporation, or permit holder does not comply with the order of the Lake Cumberland District Health Department, then pursuant to KRS 212.715 and KRS 212.990(2), the owner or operator of the food establishment shall be subject to a fine of not less than ten (\$10.00) nor more than one hundred (\$100.00) dollars for each day of non-compliance.

**Section 12. Effective Date**

THE REGULATION SHALL BECOME EFFECTIVE JULY 1, 2019.

APPROVED AND ADOPTED BY THE LAKE CUMBERLAND DISTRICT BOARD OF HEALTH  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_.

\_\_\_\_\_  
CHAIRMAN,  
LAKE CUMBERLAND DISTRICT  
BOARD OF HEALTH



02/21/2019

**Period: January 2019**

**Financial Position**

The LCDHD balance sheet for the period shows \$7,296,164.39 in assets with \$99,053.34 of that owed in current liabilities. The total of LCDHD's assets is equal to over 4 months of this year's average expenses. LCDHD had \$8,163,439.73 in Year-To-Date revenues, and \$8,220,018.38 in Year-To-Date expenditures resulting in a \$56,578.65 Year-To-Date deficit.

Our annual revenues are less than budgeted mainly due to service fees that have been collected are \$440,000 below budget YTD.

Our annual expenses are \$482,673 less than budgeted. The biggest difference is that we had budgeted \$639,868 as "Other" expenditures to date and have only spent \$405,543.59 and budgeted \$630,737 as "Independent Contractors" expenditures to date and have only spent \$453,057.56. We still plan to meet budget in these categories. As a result, these costs will more than likely catch up as the year goes on.

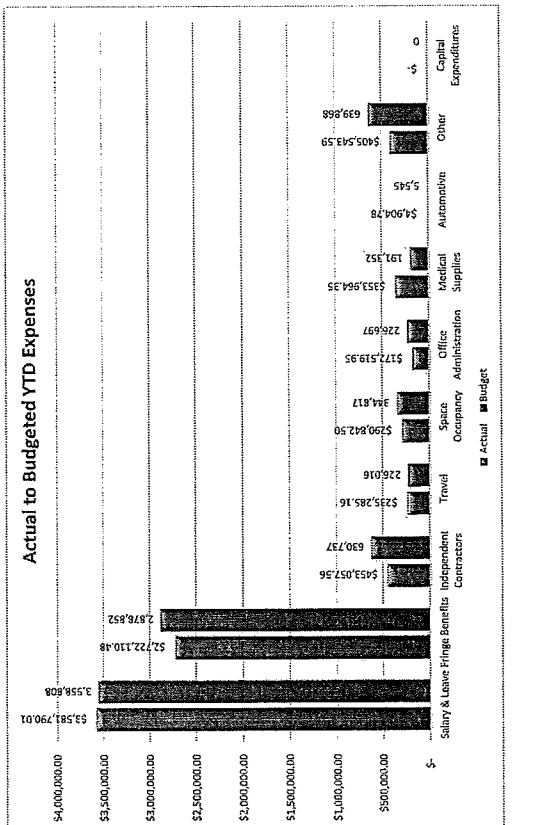
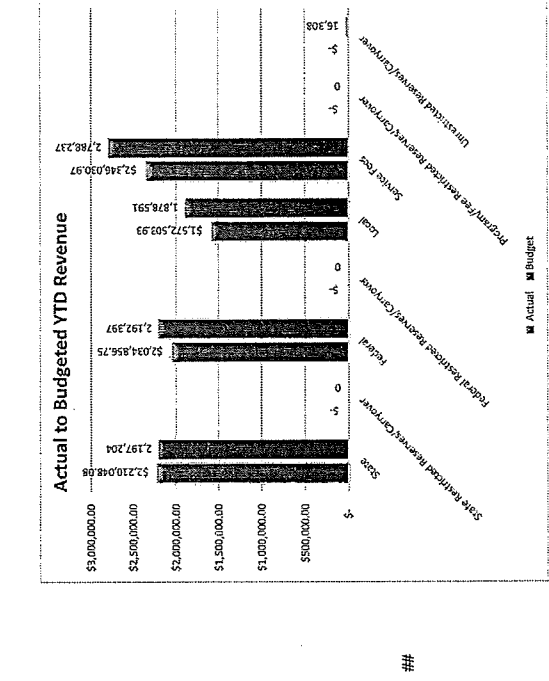
Finally, this note, DPH is four quarters behind on billing us for their Medicaid Match payments.

The Medicaid Match amount due back to DPH each quarter is dependent on the amount of Medicaid money we receive for the previous quarter, but as DPH has delayed billing us for the last four quarters, we estimate approximately \$500,000 is now due back to the state out of the Medicaid Revenue we've collected for services. In speaking with DPH it's likely we'll have to pay the four budgeted match payments for FY19, plus a catchup of two they are behind on. We originally budgeted for the four but adding back the two extra payment will increase our expense total by another \$125,000.

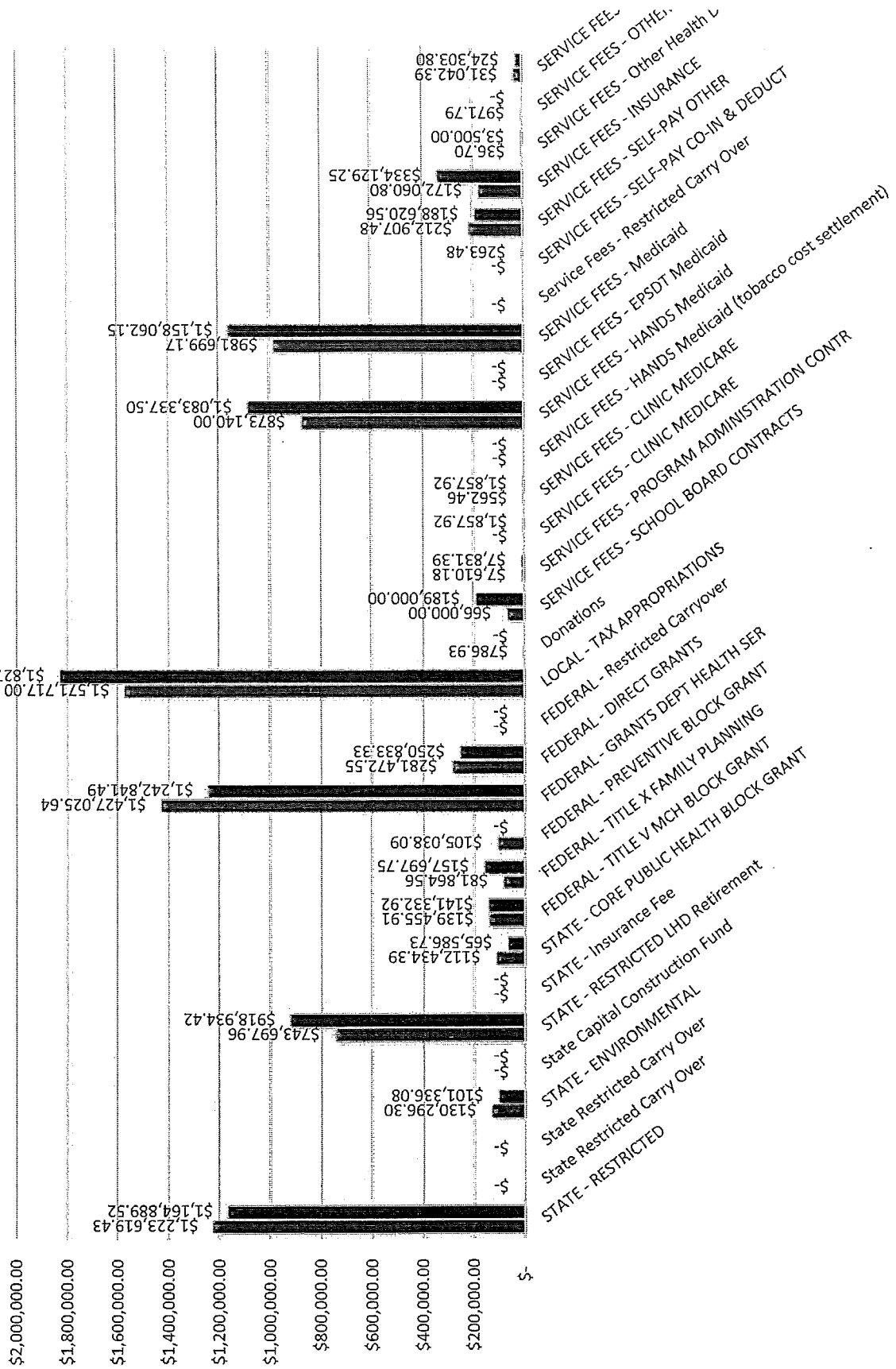
At this point in the fiscal year we plan on ending the year at a \$126,618 Surplus.

Lake Cumberland District Health Department  
 Summary Statement of Revenue and Expense  
 As of Period Ending January 31, 2019

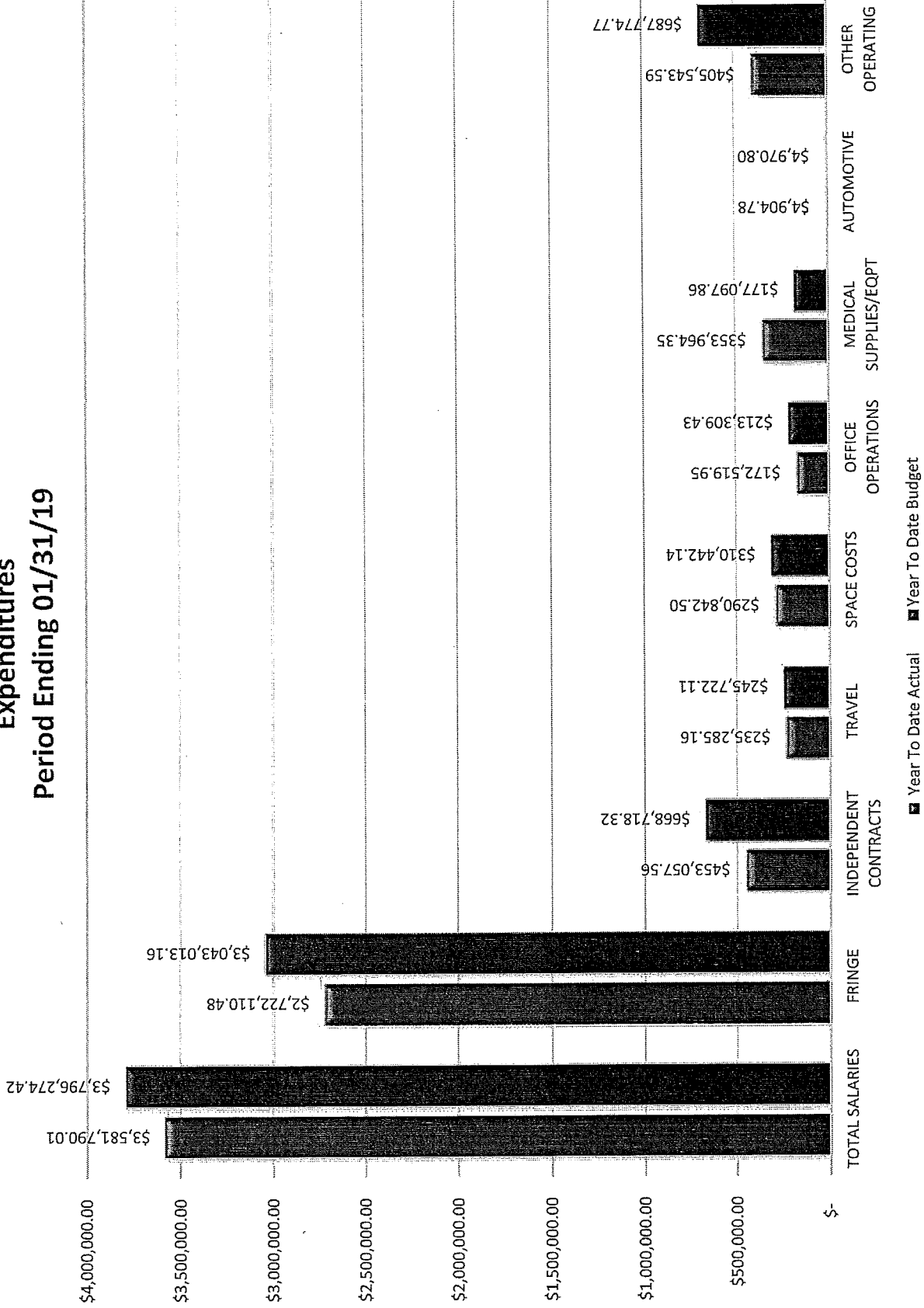
	Current Month			Year to Date		
	Actual	Budget	Variance %	Actual	Budget	Variance %
<b>Revenue:</b>						
State Restricted Reserves/Carryover	\$ 279,180.41	313,886	(11.06%)	\$ 2,210,048.08	2,197,204	0.58%
Federal Restricted Reserves/Carryover	\$ 177,927.79	313,200	(43.19%)	\$ 2,034,866.75	2,192,397	(7.19%)
Local Restricted Reserves/Carryover	\$ 1,571,717.00	288,370	67.38%	\$ 1,572,503.93	1,878,591	(16.29%)
Service Fees	\$ 303,719.73	398,320	(23.75%)	\$ 2,346,030.97	2,788,237	(15.86%)
Program/Fee Restricted Reserves/Carryover		0	0.00%		0	0.00%
Unrestricted Reserves/Carryover		2,330	(100.00%)		16,308	(100.00%)
<b>Total Revenue</b>	<b>\$ 2,332,544.93</b>	<b>1,286,106</b>	<b>79.97%</b>	<b>\$ 8,163,439.73</b>	<b>9,072,737</b>	<b>(10.02%)</b>
<b>Expense:</b>						
Salary & Leave	\$ 454,564.03	514,050	(11.57%)	\$ 3,581,790.01	3,558,808	0.65%
Fringe Benefits	\$ 357,390.18	415,684	(14.05%)	\$ 2,722,110.48	2,878,852	(5.44%)
Independent Contractors	\$ 165,278.96	90,105	83.43%	\$ 453,067.56	630,737	(28.17%)
Travel	\$ 17,638.57	32,288	(45.37%)	\$ 235,285.16	226,016	4.10%
Space Occupancy	\$ 55,574.66	49,260	12.82%	\$ 280,842.50	344,817	(18.55%)
Office Administration	\$ 19,721.23	32,385	(39.10%)	\$ 172,519.95	226,697	(23.90%)
Medical Supplies	\$ 48,435.18	27,336	77.18%	\$ 353,964.35	191,352	84.98%
Automotive	\$ 446.05	792	(43.68%)	\$ 4,904.78	5,545	(11.55%)
Other	\$ 31,049.50	91,410	(66.03%)	\$ 405,543.59	639,868	(36.62%)
Capital Expenditures	\$ -	0	0.00%	\$ -	0	0.00%
<b>Total Expense</b>	<b>\$ 1,150,098.36</b>	<b>1,253,460</b>	<b>(6.25%)</b>	<b>\$ 8,220,018.38</b>	<b>8,702,691</b>	<b>(5.55%)</b>
<b>Excess/(Deficit) of Revenue over Expense:</b>	<b>\$ 1,182,446.57</b>	<b>42,646</b>	<b>2672.70%</b>	<b>\$ 65,421,421.35</b>	<b>370,046</b>	<b>(426.62%)</b>
<b>Less: Reserve used for Program Deficits</b>	\$ -	\$ -		\$ -	\$ -	
<b>Actual Cash Surplus/(Deficit)</b>	<b>\$ 1,182,446.57</b>	<b>42,646</b>	<b>2672.70%</b>	<b>\$ 65,421,421.35</b>	<b>370,046</b>	<b>(426.62%)</b>



**Revenue**  
**Period Ending 01/31/19**



## Expenditures Period Ending 01/31/19



Lake Cumberland District Health Department		
Balance Sheet		
January 31, 2019		
Account	Account Name	Amount
<b>Assets</b>		
104000	LOCAL BANK ACCOUNT	\$ 5,275,615.81
104001	(FEBCO) BANK ACCOUNT	
106000	PETTY CASH	\$ 2,100.00
111000	TIME/CERTIFICATE OF DEP	\$ 2,004,710.60
120001	ADAIR TAXING DISTRICT	\$ 1,395.01
120023	CASEY TAXING DISTRICT	\$ 1,867.66
120027	CLINTON TAXING DISTRICT	\$ 1,378.64
120029	CUMBERLAND TAXING DISTR	\$ 1,129.02
120044	GREEN TAXING DISTRICT	\$ (959.60)
120074	MCCREARY TAXING DISTRIC	\$ (8,407.56)
120100	PULASKI TAXING DISTRICT	\$ 7,616.44
120104	RUSSELL TAXING DISTRICT	\$ 5,682.47
120109	TAYLOR TAXING DISTRICT	\$ 830.71
120116	WAYNE TAXING DISTRICT	\$ 3,205.19
	<b>Total Assets</b>	<b>\$ 7,296,164.39</b>
<b>Liabilities &amp; Fund Balance</b>		
<b>Liabilities</b>		
140002	Passport DPH Admin	\$ 10,562.62
140501	ANTHEM ADMIN	\$ 8,215.70
140601	AETNA ADMIN FEES	\$ 25,876.35
140701	KY SPIRIT DPH ADMIN	\$ 15,390.75
140801	WELL CARE DPH ADMIN	\$ 29,585.84
140901	Humana DPH Admin	\$ 7,362.30
143000	STATE INCOME TAX WITHEL	\$ (9,054.51)
147016	ROTH IRA	\$ (140.00)
147021	401K DEFERRED COMP	\$ (1,790.00)
147046	ANTHEM DENTAL	\$ (19.90)
147048	ANTHEM VISION	\$ (9.59)
147096	FEBCO FLEX MEDICAL SPEN	\$ 9,301.10
148009	GREENSBURG CITY TAX	\$ 303.82
148016	RUSSELL COUNTY TAX	\$ 370.02
148030	MCCREARY LOCAL TAX	\$ 514.12
148056	WAYNE COUNTY TAX	\$ 379.06
148062	PULASKI CNTY TAX WITHEL	\$ 1,370.85
148063	JAMESTOWN CITY TAX WITH	\$ 493.44
148065	BURKESVILLE CITY TAX	\$ 429.58
148074	CUMBERLAND COUNTY SCHOO	\$ 74.81
148084	COLUMBIA CITY TAX	\$ 267.68
148086	SOMERSET CITY TAX	\$ 1,028.22
148096	CLINTON COUNTY TAX	\$ 300.59
148097	TAYLOR COUNTY TAX	\$ 339.58
148098	CUMBERLAND COUNTY TAX	\$ 268.47
149080	COBRA DELTA DENTAL	\$ 0.20
151000	GARNISHMENTS	\$ (466.69)
152000	457 DEFERRED COMP	\$ (1,965.00)
169000	MISCELLANEOUS	\$ 63.93
	<b>Total Liabilities</b>	<b>\$ 99,053.34</b>
<b>Fund Balance</b>		
171000	UNRESTRICTED FUND BALAN	\$ 5,194,330.14
171826	URESTR LOCAL COMM HLTH	\$ 150.30
171891	Restricted-Medicaid Mat	\$ 591,169.00
172712	STATE RSTR DENTAL	\$ 2,369.00
172738	STATE RSTR KCCSP OUTRCH	\$ 5.69
172762	STATE RESTR SMLNG SCHLS	\$ 72,393.90
172770	STATE RESTR KCCSP	\$ 1,315.28
172842	STATE RESTR HIV CNSLNG/	\$ 8,341.94
173725	FED RESTR KWCP PINK OU	\$ 3,554.12
173726	FED RESTR PHER	\$ 957.47
173760	FED RESTR HANDS Multi	\$ 17,449.98
173767	FED RESTR HANDS Multi	\$ 33,886.72
173828	FED RESTR DIABETES STIT	\$ 20,728.95
174712	FEE RESTR DENTAL	\$ 26,795.88
174747	FEE RESTR RESTR KHREF	\$ 14,039.79
174758	FEE RESTR HV/GO365	\$ 431,969.02
174803	FEE RESTR PRENATAL	\$ 23.55
174805	FEE RESTR NUTRITION	\$ 3,148.52
174827	FEE RESTR ADAIR SMK FRE	\$ 18.32
174839	FEE RESTR MARSHALL DIAB	\$ 44,192.99
174858	FEE RESTR SCHL HLTH	\$ 786,849.14
	<b>Total Fund Balance</b>	<b>\$ 7,253,689.70</b>
	<b>Total Liabilities and Fund Balance</b>	<b>\$ 7,352,743.04</b>
	<b>Deficit</b>	<b>(\$56,578.65)</b>
	Cash/CDs/Investments (Assets Less Liabilities)	\$ 7,197,111.05
	Cash/CDs/Investments at 2014-15 Close (Assets Less Liabilities)	\$ 7,253,689.70
	<b>Deficit</b>	<b>(\$56,578.65)</b>
	Fiscal Year To Date Revenues	\$ 8,163,439.73
	Fiscal Year To Date Expenditures	\$ 8,220,018.38
	<b>Deficit</b>	<b>(\$56,578.65)</b>

Lake Cumberland District Health Department  
Revenue & Expense Summary Comparison to Prior Year  
As of Period Ending January 31, 2019

	Current YTD Actual	Prior YTD Actual	Change	% Change
<b>Revenue:</b>				
State	\$ 2,210,048.08	2,243,502	(33,454)	-1%
Federal	\$ 2,034,856.75	2,302,095	(267,238)	-12%
Local	\$ 1,572,503.93	1,536,389	36,115	2%
Service Fees	\$ 2,346,030.97	2,437,411	(91,381)	-4%
Unrestricted Carryover	\$ -	0	0	N/A
<b>Total Revenue</b>	<b>\$ 8,163,439.73</b>	<b>\$ 8,519,397.58</b>	<b>(355,958)</b>	<b>-4%</b>
<b>Expense:</b>				
Salary & Leave	\$ 3,581,790.01	3,749,917	(168,127)	-4%
Fringe Benefits	\$ 2,722,110.48	2,640,302	81,808	3%
Independent Contractors	\$ 453,057.56	923,359	(470,302)	-51%
Travel	\$ 235,285.16	212,937	22,348	10%
Space Occupancy	\$ 290,842.50	240,115	50,728	21%
Office Administration	\$ 172,519.95	233,025	(60,505)	-26%
Medical Supplies	\$ 353,964.35	143,508	210,456	147%
Automotive	\$ 4,904.78	4,874	31	1%
Other	\$ 405,543.59	599,793	(194,250)	-32%
Capital Expenditures	\$ -	0	0	N/A
<b>Total Expense</b>	<b>\$ 8,220,018.38</b>	<b>\$ 8,747,830.19</b>	<b>(527,812)</b>	<b>-6%</b>
<b>Excess/(Deficit) of Revenue over Expense:</b>	<b>\$ (56,578.65)</b>	<b>\$ (228,432.61)</b>	<b>171,854</b>	<b>-75%</b>

**Lake Cumberland District Health Department  
Patient and Services YTD Current vs. Prior Comparison  
As of Period Ending January 31, 2019**

	<u>Current Year</u>	<u>Prior Year</u>	<u>Change</u>	<u>% Change</u>
<b>Unduplicated Patients</b>	23,249	21,338	1,911	8.96%
<b>Services:</b>				
Clinic	100,579	101,400	(821)	-0.81%
Laboratory	10,898	12,220	(1,322)	-10.82%
Supplemental	409	445	(36)	-8.09%
<b>Total Services</b>	<b>111,886</b>	<b>114,065</b>	<b>(2,179)</b>	<b>-1.91%</b>
<b>Encounters for Clinic</b>	118,263	96,582	21,681	22.45%
<b>RBRV's</b>				
Clinic	46,916	37,305	9,610	25.76%
Laboratory	38,002	37,849	152	0.40%
<b>Total RBRV's</b>	<b>84,917</b>	<b>75,155</b>	<b>9,763</b>	<b>12.99%</b>
<b>Services per Patient</b>	4.81	5.35	(0.53)	-9.97%
<b>RBRV per Encounter</b>	0.72	0.78	(0.06)	0.84

353 plus 758 report

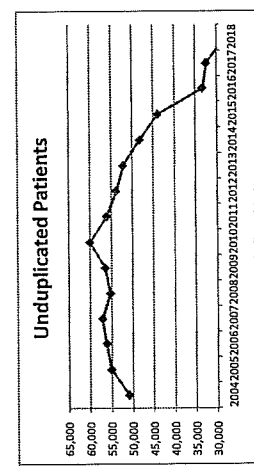
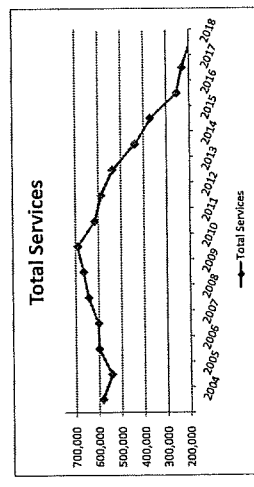
	353 Report			
<b>Clinic Services</b>	<u>Current Year</u>	<u>Prior Year</u>	<u>Change</u>	<u>% Change</u>
712	133	243	(110)	-45%
800	23,234	17,861	5,373	30%
802	9,168	10,794	(1,626)	-15%
803	6	9	(3)	-33%
804	42,801	47,154	(4,353)	-9%
805	208	215	(7)	-3%
806	3,656	4,127	(471)	-11%
807	161	234	(73)	-31%
809	11	0	11	-
810	9,308	4,158	5,150	124%
813	1,519	1,747	(228)	-13%
858	21,272	27,078	(5,806)	-21%
<b>Total Clinic Services</b>	<b>111,477</b>	<b>113,620</b>	<b>(2,143)</b>	<b>-2%</b>

135 Report      135 Report

<b>Patients</b>				
712	107	207	(100)	-48%
800	3,947	2,105	1,842	88%
802	1,599	1,853	(254)	-14%
803	3	5	(2)	-40%
804	7,972	8,637	(665)	-8%
805	81	75	6	8%
806	906	1,003	(97)	-10%
807	91	123	(32)	-26%
809	0	0	0	-
810	3,358	1,098	2,260	206%
813	629	738	(109)	-15%
858	6,564	7,745	(1,181)	-15%

Lake Cumberland District Health Department  
Patient and Services Fiscal Year Trending Analysis

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Unduplicated Patients</b>	50,900	55,123	56,152	57,175	55,291	56,459	60,109	56,085	53,874	52,157	48,307	43,923	33,311	32,479	27,884
<b>Services:</b>															
Clinic	512,438	471,632	530,939	528,654	562,190	585,521	613,565	551,349	528,326	488,401	397,651	339,918	228,370	201,426	172,348
Laboratory	72,244	73,390	67,591	73,739	62,009	80,520	76,634	64,526	58,501	49,872	40,739	30,416	27,752	22,498	20,297
Supplemental														8,609	903
<b>Total RBRV's</b>	584,682	545,022	598,520	602,393	644,199	666,041	692,199	615,875	586,827	536,273	436,390	370,334	256,122	232,533	193,548
<b>Encounters for Clinic</b>	458,653	487,283	545,055	580,767	616,281	640,742	663,299	597,270	577,400	540,174	440,548	373,098	259,694	226,337	168,156
<b>RBRV's</b>															
Clinic	171,490	173,695	191,444	220,244	240,947	265,036	267,943	252,792	259,908	263,838	181,067	148,794	102,022	97,865	68,014
Laboratory	241,557	292,952	307,172	398,760	375,144	588,419	905,902	230,018	208,696	211,587	195,440	142,286	109,408	83,104	62,403
<b>Total RBRV's</b>	413,047	456,647	498,616	617,004	616,091	853,455	1,171,845	482,809	468,604	475,424	376,506	291,080	211,429	180,969	130,418
<b>Services per Patient</b>	11.49	9.89	10.66	10.54	11.65	11.80	11.52	10.98	10.89	10.32	9.08	8.43	7.69	7.16	6.95
<b>RBRV per Encounter</b>	0.90	0.94	0.91	1.06	1.00	1.33	1.77	0.81	0.81	0.88	0.85	0.78	0.81	0.80	0.78
<b>Service Fee Revenue</b>	0.00	0.00	0.00	6,445,928	7,318,486	8,163,604	7,541,994	8,152,660	5,610,809	5,677,521	4,451,357	4,273,794	2,498,350	2,987,957	2,258,573
<b>SF Revenue per Patient</b>	0.00	0.00	0.00	112.74	132.36	144.59	125.47	145.36	104.15	106.85	92.15	97.30	75.00	92.00	81.14
<b>SF Revenue per Encounter</b>	0.00	0.00	0.00	11.10	11.88	12.74	11.37	13.65	9.72	10.51	10.10	11.45	9.62	13.20	13.43
<b>SF Revenue per RBRV</b>	0.00	0.00	0.00	10.45	11.88	9.57	6.44	16.89	11.97	11.94	11.82	14.68	11.82	16.51	17.32
<b>% Increase/(Decrease) Unduplicated Patients</b>	1.33%	8.30%	1.87%	1.82%	-3.30%	2.11%	6.46%	-6.65%	-3.94%	-3.19%	-7.38%	-9.08%	-24.16%	-2.50%	-14.30%
<b>Services:</b>															
Clinic	0.51%	-7.96%	12.57%	-0.43%	6.34%	4.15%	4.79%	-10.14%	-4.18%	-7.56%	-18.56%	-14.52%	-32.82%	-11.80%	-14.44%
Laboratory	-0.33%	1.59%	-7.92%	9.11%	11.22%	-1.82%	-2.34%	-17.94%	-9.34%	-14.75%	-18.31%	-25.34%	-8.76%	-18.95%	-9.78%
<b>Total Services</b>	0.40%	-6.78%	9.82%	0.85%	6.94%	3.39%	3.93%	-11.03%	-4.72%	-8.27%	-18.56%	-15.52%	-30.84%	-9.21%	-16.77%
<b>Encounters for Clinic</b>	1.08%	6.24%	11.86%	6.55%	6.12%	3.97%	3.52%	-9.95%	-3.33%	-6.45%	-18.44%	-15.31%	-30.40%	-12.84%	-25.71%
<b>RBRV's</b>															
Clinic	3.29%	1.29%	10.22%	15.04%	9.40%	10.00%	1.10%	-5.65%	2.82%	1.51%	-31.37%	-17.82%	-31.43%	-4.07%	-30.50%
Laboratory	-3.16%	17.14%	8.56%	29.17%	-5.45%	56.85%	53.62%	-74.55%	-9.27%	1.39%	-7.63%	-27.20%	-23.11%	-24.04%	-24.91%
<b>Total RBRV's</b>	-0.89%	10.56%	9.19%	23.74%	-0.15%	38.53%	37.31%	-56.80%	-2.94%	1.46%	-20.81%	-22.69%	-27.36%	-14.41%	-27.93%
<b>Services per Patient</b>	-0.92%	-13.92%	7.60%	-1.15%	10.58%	1.25%	-2.88%	-4.64%	-0.81%	-5.25%	-12.07%	-7.09%	-8.81%	-6.88%	-2.87%
<b>RBRV per Encounter</b>	-1.64%	4.06%	-2.38%	16.13%	-5.90%	33.24%	32.64%	-54.24%	0.40%	8.45%	-2.90%	-8.71%	4.96%	-1.79%	-3.00%





Lake Cumberland District Health Department

Financial Analysis

Fiscal Year-to-Date as of January 31, 2019

CC#	Cost Center	Actual			Over/(Under) Budget			% Over/(Under) Budget		
		Revenue	Expense	Excess	Revenue	Expense	Excess	Revenue	Expense	Excess
500	Food Service	\$ 19,522.49	\$ 234,160.62	(214,638)	\$ 198,459	\$ 16,179	(214,638)	-91.04%	7.42%	-98.47%
520	Public Facilities	\$ 8,037.56	\$ 47,200.30	(39,163)	\$ 42,709	\$ (3,546)	(39,163)	-84.16%	-6.99%	-77.17%
540	General Sanitation	\$ -	\$ 119,824.17	(119,824)	\$ 115,449	\$ 4,376	(119,824)	-100.00%	3.79%	-103.79%
560	Onsite Sewerage	\$ 171,434.50	\$ 245,928.16	(74,494)	\$ 109,482	\$ (34,988)	(74,494)	-38.97%	-12.46%	-26.52%
580	Tanning Beds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
590	Other Environmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
591	Radon	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
592	Retail Food Standards Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
595	West Nile Virus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
598	Winter Storm Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
599	Winter Storm Resp-Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
712	Dental Services	\$ 2,475.36	\$ -	(2,475)	\$ (5,219)	\$ (3,173)	(2,047)	-67.83%	-41.23%	-26.60%
722	Asthma Education	\$ -	\$ 4,521.87	(4,522)	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
723	Osteoporosis	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
725	KWSCP Pink County Outreach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
726	PHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
727	Needle Exchange/Harm Reduction	\$ 10,191.45	\$ 118,181.02	(107,990)	\$ 119,170	\$ 92,920	159,292	117.00%	21.20%	-112.65%
728	Diabetes Case Management	\$ -	\$ 0.47	(0)	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
729	ESVAR-VHP	\$ 2,249.86	\$ 4,602.63	(2,353)	\$ 1,384	\$ 4,503	(3,637)	62.54%	325.25%	-262.74%
731	Ebola Coordination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
732	DIABETES PREVENTION PROGRAM	\$ -	\$ 1,167.80	(1,168)	\$ -	\$ 1,168	(1,168)	0.00%	0.00%	0.00%
735	Oral Health Coalitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
736	Community Health Action Team	\$ 50,856.82	\$ 62,684.63	(11,828)	\$ 59,185	\$ 30,885	52,603	116.30%	50.00%	-68.14%
737	EMERGING INFECTIOUS DISEASE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
738	KCCSP Outreach & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
740	Coordinated School Health	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
741	Passport Referrals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
742	EnviroHealth Link	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
745	Winter Storm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
746	Environmental Strike Team	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
747	KHREF	\$ -	\$ (2,141.64)	2,142	\$ -	\$ (2,142)	2,142	0.00%	0.00%	0.00%
748	IEP School Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
749	HPP Training Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
750	Accreditation	\$ -	\$ 35,537.12	(35,537)	\$ 3,674	\$ 31,863	(35,637)	-100.00%	867.15%	-967.15%
752	HANDS GF Services	\$ 523,180.00	\$ 555,070.45	(31,890)	\$ 553,161	\$ 948,276	(31,890)	-5.42%	0.35%	-5.77%
753	PHEP Special Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
755	Zika Vector Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
756	PERSONAL RESPONSIBILITY EDCTN	\$ 19,928.07	\$ 23,203.07	(3,275)	\$ 40,350	\$ 40,350	69,172	200.00%	0.00%	-8.12%
757	Regional EPI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
758	GO365 (HUMAN VITALITY)	\$ 127,930.00	\$ 151,543.65	(23,614)	\$ 224,583	\$ 224,583	385,000	176.30%	-32.52%	-10.51%
759	Regional Preparedness Coord	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
760	HANDS - Federal Home Visiting Serv	\$ 171,512.78	\$ 122,592.02	48,921	\$ 221,233	\$ 152,431	261,310	152.40%	-22.47%	-8.99%
761	HANDS FEDERAL HOME VISITING	\$ 672.53	\$ 1,194.40	(522)	\$ 9,096	\$ 1,194	(9,618)	-92.61%	13.13%	-105.74%
762	Smiling Schools Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
764	H-E-P A Outbreak Activities	\$ 90,000.00	\$ 53,590.28	36,410	\$ 52,500	\$ 53,590	(16,090)	71.43%	102.08%	-30.65%
765	Tobacco Free Schools	\$ 10,426.39	\$ 10,426.39	\$ -	\$ (4,157)	\$ 10,426	(14,583)	-28.50%	71.50%	-100.00%
766	MCH Coordinator	\$ 96,441.38	\$ 101,235.35	(4,794)	\$ 111,194	\$ 103,904	178,121	-13.27%	-2.40%	-10.87%
767	HANDS Expanded Multi-Gravida Famr	\$ -	\$ 9,660.52	(9,661)	\$ -	\$ 9,661	(9,661)	0.00%	0.00%	0.00%
768	HANDS Expansion/Outreach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
770	Kentucky Colon Cancer Screening Pr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
771	PHEP Special Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
772	HBE Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
774	Child Fatality Prevention	\$ 6,873.54	\$ 8,595.27	(1,722)	\$ 7,446	\$ 5,899	10,112	-7.69%	36.22%	-43.90%
775	ECD School Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
800	Pediatric/Adolescent	\$ 365,654.83	\$ 531,650.46	(165,996)	\$ 365,655	\$ 531,650	(165,996)	0.00%	0.00%	0.00%
801	Immunizations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%	0.00%
802	Family Planning	\$ 185,167.85	\$ 305,699.08	(120,531)	\$ 185,168	\$ 305,699	(120,531)	0.00%	0.00%	0.00%
803	Maternity Services	\$ 54.80	\$ 82.56	(28)	\$ 461,785	\$ 461,785	(28)	-99.99%	-99.98%	-0.01%
804	IWIC Services	\$ 612,015.83	\$ 708,203.48	(96,188)	\$ 1,007,291	\$ 995,059	1,705,615	-39.24%	-28.48%	-10.76%
805	Medical Nutrition	\$ 23,421.48	\$ 21,979.16	1,442	\$ 37,661	\$ 39,601	67,888	-37.81%	-46.79%	8.98%

Lake Cumberland District Health Department

Financial Analysis

Fiscal Year-to-Date as of January 31, 2019

CC#	Cost Center	Actual			Over/(Under) Budget			% Over/(Under) Budget					
		Revenue	Expense	Excess	Revenue	Expense	Excess	Revenue	Expense	Excess			
806	Medical Nutrition	\$ 54,053.44	\$ 135,045.27	\$ (80,992)	\$ 167,758	\$ 163,441	\$ (4,317)	\$ (113,704)	\$ (28,396)	\$ (85,308)	-16.93%	-7.78%	-50.85%
807	STD Services	\$ 2,573.83	\$ 9,097.96	\$ (6,524)	\$ 17,594	\$ 17,594	\$ 0	\$ (15,020)	\$ (8,496)	\$ (6,524)	-85.37%	-48.29%	-37.08%
809	Diabetes	\$ 109,805.99	\$ 115,807.19	\$ (6,001)	\$ 140,569	\$ 140,569	\$ 0	\$ (30,763)	\$ (24,762)	\$ (6,001)	-21.88%	-17.62%	-4.27%
810	Adult Services	\$ 80,012.61	\$ 611,398.33	\$ (531,386)	\$ 195,755	\$ 195,755	\$ 0	\$ (115,742)	\$ 415,643	\$ (531,386)	-59.13%	212.33%	-271.45%
811	Lead Poisoning Prevention	\$ -	\$ 227.86	\$ (228)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 228	\$ (228)	0.00%	0.00%	0.00%
813	Breast & Cervical Cancer	\$ 38,555.45	\$ 66,052.88	\$ (27,497)	\$ 88,034	\$ 89,034	\$ 1,000	\$ (49,478)	\$ (21,981)	\$ (27,497)	-56.20%	0.00%	0.00%
816	MCH Forum	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
817	Healthy Communities - Tobacco	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
818	Community Based Services	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
821	PREPAREDNESS COORDINATOR & TI	\$ 49,576.87	\$ 55,274.94	\$ (5,698)	\$ 59,956	\$ 59,956	\$ 0	\$ (10,379)	\$ (4,651)	\$ (5,698)	-17.31%	10.62%	-13.80%
822	PREPAREDNESS EPIDEM & SURV	\$ 52,260.28	\$ 59,711.04	\$ (7,451)	\$ 53,976	\$ 53,976	\$ 0	\$ (1,716)	\$ 5,735	\$ (7,451)	-3.18%	-3.22%	-63.28%
823	PREPAREDNESS MEDICAL RSRV	\$ 2,882.86	\$ 3,073.59	\$ (191)	\$ 8,904	\$ 3,361	\$ 5,543	\$ (5,921)	\$ (287)	\$ (5,634)	0.00%	0.00%	0.00%
824	Bioterrorism - Focus Area F	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
825	Bioterrorism - Focus Area G	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
826	Local Community Public Health Profile	\$ -	\$ 25,412.24	\$ (25,412)	\$ 44,922	\$ 44,922	\$ 0	\$ (44,922)	\$ (19,510)	\$ (25,412)	-100.00%	-43.45%	-56.57%
827	Adair County Smoke Free Sponsorship	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
828	Diabetes Outreach and Education	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
829	Heart4Change	\$ 51,970.67	\$ 97,960.37	\$ (45,990)	\$ 119,969	\$ 119,969	\$ 0	\$ (67,998)	\$ (22,009)	\$ (45,990)	-18.35%	-38.33%	-24.25%
830	Sexual Risk Avoidance Education Dir	\$ 109,545.37	\$ 171,319.42	\$ (61,774)	\$ 254,791	\$ 254,791	\$ 0	\$ (145,245)	\$ (83,471)	\$ (61,774)	-57.01%	0.00%	0.00%
831	Worksite Wellness Project	\$ 2,610.18	\$ 3,261.40	\$ (651)	\$ 0	\$ 0	\$ 0	\$ 2,610	\$ 3,261	\$ (651)	0.00%	0.00%	0.00%
832	Heart Disease & Stroke Prevention	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ (11,479)	\$ (13,367)	\$ 1,887	-36.64%	-42.67%	6.02%
833	Breastfeeding	\$ 19,846.60	\$ 22,136.07	\$ (2,289)	\$ 31,326	\$ 35,503	\$ (4,177)	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
834	Susan G Komen Partnership	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
835	Cervical Cancer Free KY	\$ 3,399.13	\$ 3,999.13	\$ (599)	\$ 3,150	\$ 3,150	\$ 0	\$ 249	\$ 249	\$ 0	7.91%	1.42%	-29.97%
836	Tobacco Prevention Project	\$ 75,249.28	\$ 88,269.53	\$ (13,020)	\$ 105,324	\$ 86,774	\$ 18,550	\$ (30,074)	\$ 1,496	\$ (31,570)	-28.55%	7.91%	0.00%
837	Abstinence Education	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
838	HAI Prevention (Infect. Prev. Cont)	\$ 5,000.00	\$ -	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 5,000	\$ 0	\$ 5,000	0.00%	0.00%	0.00%
839	Marshall Univ. Diabetes Grant	\$ -	\$ 6,972.34	\$ (6,972)	\$ 7,000	\$ 7,000	\$ 0	\$ (7,000)	\$ (28)	\$ (6,972)	-100.00%	-0.40%	-99.60%
840	Breastfeeding Peer Counselor	\$ 27,411.74	\$ 31,404.75	\$ (3,993)	\$ 34,185	\$ 35,000	\$ (815)	\$ (6,773)	\$ (3,595)	\$ (3,178)	-19.81%	-10.52%	-9.30%
841	Federal Diabetes Today	\$ 11,047.11	\$ 13,058.53	\$ (2,011)	\$ 11,667	\$ 11,667	\$ 0	\$ (620)	\$ 1,392	\$ (2,011)	-5.31%	11.93%	-17.24%
842	HIV Counseling & Testing	\$ 148.88	\$ 178.44	\$ (29)	\$ 20,754	\$ 20,754	\$ 0	\$ (20,805)	\$ (20,575)	\$ (30)	-99.28%	-99.14%	-0.14%
844	Ryan White	\$ 166,343.16	\$ 191,323.68	\$ (24,980)	\$ 221,200	\$ 221,200	\$ 0	\$ (54,657)	\$ (29,876)	\$ (24,980)	-24.80%	-13.51%	-11.29%
845	Rural Health	\$ 121,559.10	\$ 141,647.02	\$ (20,088)	\$ 220,218	\$ 220,218	\$ 0	\$ (98,659)	\$ (78,571)	\$ (20,088)	-44.80%	-35.66%	-9.12%
846	Rural Health Onhold Grant	\$ 119,956.51	\$ 154,998.06	\$ (35,042)	\$ 147,651	\$ 147,651	\$ 0	\$ (27,694)	\$ 7,347	\$ (35,042)	-18.76%	4.96%	-23.73%
848	Healthy Start Project	\$ 19,943.23	\$ 25,986.91	\$ (6,043)	\$ 30,193	\$ 30,193	\$ 0	\$ (10,250)	\$ (4,804)	\$ (5,446)	-33.95%	-15.91%	-18.04%
851	Pandemic Flu Summit	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
853	HANDS PRIMA GRAVIDA PROGRAM	\$ 928,510.00	\$ 1,080,285.63	\$ (151,775)	\$ 1,228,235	\$ 1,228,235	\$ 0	\$ (299,725)	\$ (147,949)	\$ (151,776)	-24.40%	-12.05%	-12.36%
856	Arthritis	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
857	Physical Activity	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
858	Supplemental School Health	\$ 480,971.80	\$ 550,166.25	\$ (69,194)	\$ 821,174	\$ 821,174	\$ 0	\$ (340,202)	\$ (271,008)	\$ (69,194)	-41.43%	-33.00%	-8.43%
871	MRC - ASPR Training	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
872	TLC - Obesity Grant	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
875	HPP Coordinators	\$ 11,327.88	\$ 13,614.61	\$ (2,287)	\$ 20,396	\$ 20,396	\$ 0	\$ (9,068)	\$ (6,792)	\$ (2,287)	-44.46%	-33.25%	-11.21%
883	EPSTD Verbal Notification	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
886	WIC Operational Adjust Funding	\$ -	\$ 6,421.46	\$ (6,421)	\$ 5,027	\$ 5,027	\$ 0	\$ (2,780)	\$ 1,394	\$ (4,174)	-55.30%	0.00%	0.00%
890	Core Assessment & Policy Dev.	\$ 2,247.00	\$ 178,447.01	\$ (176,200)	\$ 265,480	\$ 265,480	\$ 0	\$ (265,480)	\$ (87,033)	\$ (178,447)	-100.00%	-32.78%	-67.22%
891	Medicaid Match	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%	0.00%	0.00%
892	Minor Receipts	\$ 98.72	\$ -	\$ 99	\$ 0	\$ 0	\$ 0	\$ 99	\$ 0	\$ 99	0.00%	0.00%	0.00%
894	Capital	\$ -	\$ -	\$ 0	\$ 17,500	\$ 0	\$ 17,500	\$ (17,500)	\$ 0	\$ (17,500)	-100.00%	0.00%	-100.00%
895	Allocable Direct	\$ 3,118,384.42	\$ 882,371.46	\$ 2,236,013	\$ 882,334	\$ 882,334	\$ 0	\$ 2,236,013	\$ 38	\$ 2,236,051	253.42%	0.00%	253.42%
	Total	\$ 8,163,439.73	\$ 8,220,018.38	\$ (56,579)	\$ 7,939,792	\$ 7,678,629	\$ 261,163	\$ 223,648	\$ 541,389	\$ (317,742)	2.82%	6.82%	-4.00%

Lake Cumberland District Health Department  
Actual versus Earned Revenue  
Fiscal Year-to-Date as of January 31, 2019

Cost Center	CC #	Actual Revenue	Earned Revenue	Variance	% Variance	Months Equivalent Uncollected
Food Service	500	\$ 19,522.49	236,111	(216,588)	-92%	6.42
Public Facilities	520	\$ 8,037.56	52,499	(44,462)	-85%	5.93
General Sanitation	540	\$ -	119,824	(119,824)	-100%	7.00
Onsite Sewage	560	\$ 171,434.50	290,904	(119,469)	-41%	2.87
Tanning Beds	580	\$ -	0	0	NA	
Other Environmental	590	\$ -	0	0	NA	
Radon	591	\$ -	0	0	NA	
Retail Food Standards Grant	592	\$ -	0	0	NA	
West Nile Virus	595	\$ -	0	0	NA	
Winter Storm Response	598	\$ -	0	0	NA	
Winter Storm Resp-Local	599	\$ -	0	0	NA	
Dental Services	712	\$ 2,475.36	6,570	(4,095)	-62%	4.36
Asthma Education	722	\$ -	0	0	NA	
Osteoporosis	723	\$ -	0	0	NA	
KWSCP Pink County Outreach	725	\$ -	0	0	NA	
PHER	726	\$ -	118,181	(118,181)	-100%	7.00
Needle Exchange/Harm Reduction	727	\$ 10,191.45	0	10,191	NA	
Diabetes Case Management	728	\$ -	0	(0)	-100%	7.00
ESVAR-VHP	729	\$ 2,249.96	2,373	(123)	-5%	0.36
Ebola Coordination	731	\$ -	0	0	NA	
DIABETES PREVENTION PROGRAM	732	\$ -	1,168	(1,168)	-100%	7.00
Oral Health Coalitions	735	\$ -	0	0	NA	
Community Health Action Team	736	\$ 50,856.82	62,685	(11,828)	-19%	1.32
EMERGING INFECTIOUS DISEASE	737	\$ -	0	0	NA	
KCCSP Outreach & Education	738	\$ -	0	0	NA	
Coordinated School Health	740	\$ -	0	0	NA	
Passport Referrals	741	\$ -	0	0	NA	
EnviroHealth Link	742	\$ -	0	0	NA	
Winter Storm	745	\$ -	0	0	NA	
Environmental Strike Team	746	\$ -	0	0	NA	
KHREF	747	\$ -	(2,142)	2,142	-100%	
IEP School Services	748	\$ -	0	0	NA	
HPP Training Coordinator	749	\$ -	0	0	NA	
Accreditation	750	\$ -	35,537	(35,537)	-100%	7.00
HANDS GF Services	752	\$ 523,180.00	625,810	(102,630)	-16%	1.15
PHEP Special Project	753	\$ -	0	0	NA	
Zika Vector Control	755	\$ -	0	0	NA	
PERSONAL RESPNSBLTY EDCTN PRG	756	\$ 19,928.07	23,203	(3,275)	-14%	0.99
Regional EPI	757	\$ -	0	0	NA	
GO365 (HUMANA VITALITY)	758	\$ 127,930.00	164,835	(36,905)	-22%	1.57
Regional Preparedness Coord	759	\$ -	0	0	NA	
HANDS - Federal Home Visiting Services Formu	760	\$ 171,512.78	139,530	31,983	23%	
HANDS FEDERAL HOME VISITING	761	\$ 672.53	1,194	(522)	-44%	3.06
Smiling Schools Program	762	\$ -	0	0	NA	
HEP A Outbreak Activities	764	\$ 90,000.00	53,590	36,410	68%	
Tobacco Free Schools	765	\$ 10,426.39	10,426	0	0%	
MCH Coordinator	766	\$ 96,441.38	101,235	(4,794)	-5%	0.33
HANDS Expanded Multi-Gravida Families	767	\$ -	9,661	(9,661)	-100%	7.00
HANDS Expansion/Outreach	768	\$ -	0	0	NA	
Kentucky Colon Cancer Screening Project	770	\$ -	0	0	NA	
PHEP Special Project	771	\$ -	0	0	NA	
HBE Assistance	772	\$ -	0	0	NA	
Child Fatality Prevention	774	\$ 6,873.54	8,595	(1,722)	-20%	1.40
ECD School Projects	775	\$ -	0	0	NA	
Pediatric/Adolescent	800	\$ 365,654.83	770,059	(404,404)	-53%	3.68
Immunizations	801	\$ -	0	0	NA	
Family Planning	802	\$ 185,167.85	469,910	(284,742)	-61%	4.24

Lake Cumberland District Health Department  
Actual versus Earned Revenue  
Fiscal Year-to-Date as of January 31, 2019

Cost Center	CC #	Actual Revenue	Earned Revenue	Variance	% Variance	Months Equivalent Uncollected
Maternity Services	803	\$ 54.80	137	(83)	-60%	4.21
WIC Services	804	\$ 612,015.83	708,203	(96,188)	-14%	0.95
Medical Nutrition	805	\$ 23,421.48	28,902	(5,481)	-19%	1.33
Medical Nutrition	806	\$ 54,053.44	161,242	(107,188)	-66%	4.65
STD Services	807	\$ 2,573.83	12,518	(9,944)	-79%	5.56
Diabetes	809	\$ 109,805.99	#REF!	#REF!	#REF!	#REF!
Adult Services	810	\$ 80,012.61	611,398	(531,386)	-87%	6.08
Lead Poisoning Prevention	811	\$ -	228	(228)	-100%	7.00
Breast & Cervical Cancer	813	\$ 38,555.45	86,705	(48,150)	-56%	3.89
MCH Forum	816	\$ -	0	0	NA	
Healthy Communities - Tobacco	817	\$ -	0	0	NA	
Community Based Services	818	\$ -	0	0	NA	
PREPAREDNESS COORDINTN & TRNG	821	\$ 49,576.87	55,275	(5,698)	-10%	0.72
PREPAREDNESS EPIDEM & SURVLLNC	822	\$ 52,260.28	59,711	(7,451)	-12%	0.87
PREPAREDNESS MEDICAL RSRV CORP	823	\$ 2,982.86	3,074	(91)	-3%	0.21
Bioterrorism - Focus Area F	824	\$ -	0	0	NA	
Bioterrorism - Focus Area G	825	\$ -	0	0	NA	
Local Community Public Health Projects	826	\$ -	25,412	(25,412)	-100%	7.00
Adair County Smoke Free Sponsorships	827	\$ -	0	0	NA	
Diabetes Outreach and Education	828	\$ -	0	0	NA	
Heart4Change	829	\$ 51,970.67	97,960	(45,990)	-47%	3.29
Sexual Risk Avoidance Education Direct Grant	830	\$ 109,545.37	171,319	(61,774)	-36%	2.52
Worksite Wellnes Project	831	\$ 2,610.18	3,261	(651)	-20%	1.40
Heart Disease & Stroke Prevention	832	\$ -	0	0	NA	
Breastfeeding	833	\$ 19,846.60	22,136	(2,289)	-10%	0.72
Susan G Komen Partnership	834	\$ -	0	0	NA	
Cervical Cancer Free KY	835	\$ 3,399.13	3,399	0	0%	
Tobacco Prevention Project	836	\$ 75,249.28	88,270	(13,020)	-15%	1.03
Abstinence Education	837	\$ -	0	0	NA	
HAI Prevention (Infec. Prev. Conf)	838	\$ 5,000.00	0	5,000	NA	
Marshall Univ. Diabetes Grant	839	\$ -	6,972	(6,972)	-100%	7.00
Breastfeeding Peer Counselor	840	\$ 27,411.74	31,405	(3,993)	-13%	0.89
Federal Diabetes Today	841	\$ 11,047.11	13,059	(2,011)	-15%	1.08
HIV Counseling & Testing	842	\$ 148.88	178	(30)	-17%	1.16
Ryan White	844	\$ 166,343.16	191,324	(24,980)	-13%	0.91
Ryan White	845	\$ 121,559.10	141,647	(20,088)	-14%	0.99
Rural Health Opioid Grant	846	\$ 119,956.51	154,998	(35,042)	-23%	1.58
Healthy Start Project	848	\$ 19,943.23	25,389	(5,446)	-21%	1.50
Pandemic Flu Summit	851	\$ -	0	0	NA	
HANDS PRIMA GRAVIDA PROGRAM	853	\$ 928,510.00	1,080,286	(151,776)	-14%	0.98
Arthritis	856	\$ -	0	0	NA	
Physical Activity	857	\$ -	0	0	NA	
Supplemental School Health	858	\$ 480,971.80	385,987	94,985	25%	
MRC - ASPR Training	871	\$ -	0	0	NA	
TLC - Obesity Grant	872	\$ -	0	0	NA	
HPP Coordinators	875	\$ 11,327.88	13,615	(2,287)	-17%	1.18
EPSDT Verbal Notification	883	\$ -	0	0	NA	
WIC Opertional Adjust Funding	886	\$ -	0	0	NA	
Core Assessment & Policy Dev.	890	\$ 2,247.00	6,421	(4,174)	-65%	4.55
Medicaid Match	891	\$ -	178,447	(178,447)	-100%	7.00
Minor Receipts	892	\$ 98.72	62	37	60%	
Capital	894	\$ -	0	0	NA	
Allocable Direct	895	\$ 3,118,384.42	916,339	2,202,046	240%	
Total	0	\$ 8,163,439.73	#REF!	#REF!	#REF!	#REF!

Lake Cumberland District Health Department  
 Earned Revenue/Expense Analysis  
 Fiscal Year-to-Date as of January 31, 2019

Cost Center	CC #	Earned Revenue	Budget Variance	Expense	Budget Variance	Excess/(Deficit) before General & Local Distribution	General & Local Distribution	% of General & Local Distribution	Excess/(Deficit) after General & Local Distribution	Total Budget	YTD Budget %	Beginning Budget	Budget Modifications
Food Service	500	\$ 236,110.62	8%	234,161	7%	1,950	0	0.00%	1,950	373,683	58.93%	373,683	0
Public Facilities	520	\$ 52,499.23	3%	47,200	-7%	5,299	0	0.00%	5,299	86,994	217,982	86,994	0
General Sanitation	540	\$ 115,448.67	0%	119,824	4%	(4,375)	4,375	0.23%	0	197,912	115,449	197,912	0
Onsite Sewage	560	\$ 290,903.50	4%	245,928	-12%	44,975	0	0.00%	44,975	481,571	280,916	481,571	0
Training Beds	580	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Other Environmental	590	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Reason	591	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Retail Food Standards Grant	592	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
West Nile Virus	595	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Winter Storm Response	598	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Winter Storm Resp-Local	599	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Denial Services	712	\$ 6,570.39	-15%	4,522	-41%	2,049	0	0.00%	2,049	13,191	13,191	13,191	0
Ashtma Education	722	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Osteoporosis	723	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
KWSCP Pink County Outreach	725	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
PHER	726	\$ -	No Budget	118,181	-100%	(118,181)	118,181	6.29%	0	204,292	119,170	159,292	45,000
Needle Exchange/Harm Reduction	727	\$ -	-100%	0	-100%	0	0	0.00%	0	0	0	0	0
Diabetes Case Management	728	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
ESVAR-VHP	729	\$ 2,373.00	71%	4,503	25%	(2,130)	0	0.00%	(2,130)	2,373	1,384	0	2,373
Ebola Coordination	731	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
DIABETES PREVENTION PROGRAM	732	\$ -	No Budget	1,168	No Budget	(1,168)	1,168	0.08%	0	0	0	0	0
Oral Health Coalitions	735	\$ -	No Budget	0	No Budget	0	0	0.00%	0	101,450	59,185	52,603	48,857
Community Health Action Team	736	\$ 62,684.63	6%	62,685	6%	0	0	0.00%	0	0	0	0	0
EMERGING INFECTIOUS DISEASE	737	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
KCCSP Outreach & Education	738	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Coordinated School Health	740	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Passport Referrals	741	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
EnviroHealth Link	742	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Winter Storm	745	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Environmental Strike Team	746	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
KHREF	747	\$ (2,141.64)	No Budget	(2,142)	No Budget	0	0	0.00%	0	0	0	0	0
IEP School Services	748	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
HPP Training Coordinator	749	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Accreditation	750	\$ 35,537.12	867%	35,537	867%	0	0	0.00%	0	6,289	3,674	6,289	0
HANDS GF Services	752	\$ 625,810.00	13%	555,070	0%	70,740	0	0.00%	70,740	948,276	553,161	948,276	0
PHEP Special Project	753	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Zika Vector Control	755	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
PERSONAL RESPONSBLTY EDCTN PRG	756	\$ 23,203.07	-42%	23,203	-42%	0	0	0.00%	0	69,172	40,350	69,172	0
Regional EPI	757	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
GO682 (HUMAN VITALITY)	758	\$ 164,835.00	-27%	151,544	-33%	13,291	0	0.00%	13,291	385,000	224,563	385,000	0
Regional Preparedness Coord	759	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
HANDS - Federal Home Visiting Services Formula Gr	760	\$ 139,530.00	-37%	122,652	-45%	16,878	0	0.00%	16,878	379,256	221,233	261,310	117,946
HANDS FEDERAL HOME VISITING	761	\$ 1,194.40	-87%	1,194	-87%	0	0	0.00%	0	15,593	9,096	15,593	0
Smiling Schools Program	762	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
HEP A Outbreak Activities	764	\$ 53,590.28	2%	53,590	2%	0	0	0.00%	0	90,000	52,500	90,000	0
Tobacco Free Schools	765	\$ 10,426.39	-29%	10,426	-29%	0	0	0.00%	0	28,000	14,563	28,000	0
MCH Coordinator	766	\$ 101,233.35	-9%	101,235	-9%	0	0	0.00%	0	190,619	111,194	178,121	12,498
HANDS Expanded Multi-Gravida Families	767	\$ -	No Budget	9,661	No Budget	(9,661)	9,661	0.51%	0	0	0	0	0
HANDS Expansion/Outreach	768	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Kentucky Colon Cancer Screening Project	770	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
PHEP Special Project	771	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
HBE Assistance	772	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Child Fatality Prevention	774	\$ 8,595.27	15%	8,595	15%	0	0	0.00%	0	12,764	7,446	10,112	2,652
ECD School Projects	775	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
Pediatric/Adolescent	800	\$ 770,058.99	67%	531,650	15%	238,409	0	0.00%	238,409	791,631	461,785	791,631	0

CC #	Cost Center	Earned Revenue	Budget Variance	Expense	Budget Variance	Excess/(Deficit) before General Distribution	General & Local Distribution	% of General & Local Distribution	Excess/(Deficit) after General & Local Distribution	YTD Budget %		Beginning Budget	Budget Modifications
										Total Budget	58.35%		
801	Immunizations	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	934,018	877,102	0
802	Family Planning	\$ 469,909.83	-14%	305,099	-44%	164,211	0	0.00%	164,211	0	934,018	877,102	56,916
803	Maternity Services	\$ 137.36	4%	83	-37%	55	55	4%	55	0	226	226	0
804	WIC Services	\$ 708,203.48	-30%	708,203	-30%	0	0	0.00%	0	0	1,726,785	1,705,815	20,970
805	Medical Nutrition	\$ 28,902.27	-23%	21,979	-42%	6,923	0	0.00%	6,923	0	64,861	67,888	-3,027
806	Medical Nutrition	\$ 161,241.76	-4%	135,045	-19%	26,196	0	0.00%	26,196	0	287,595	280,185	7,400
807	STD Services	\$ 12,518.32	-29%	9,098	-48%	3,420	0	0.00%	3,420	0	30,161	30,161	0
809	Diabetes	#REF!	#REF!	115,807	-18%	#REF!	#REF!	#REF!	#REF!	0	240,975	240,975	0
810	Adult Services	\$ 209,885.85	7%	611,398	212%	(401,512)	401,512	21.37%	0	0	335,980	335,980	0
811	Lead Poisoning Prevention	\$ -	No Budget	228	No Budget	(228)	228	0.1%	0	0	150,915	150,915	0
813	Breast & Cervical Cancer	\$ 86,705.02	-2%	66,053	-25%	20,652	0	0.00%	20,652	0	0	0	0
816	MCH Forum	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
817	Healthy Communities - Tobacco	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
818	Community Based Services	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
821	PREPAREDNESS COORDINATOR & TRNG	\$ 55,274.94	-8%	55,275	-8%	0	0	0.00%	0	0	102,781	102,781	0
822	PREPAREDNESS EPIDEM & SURVLLNC	\$ 53,976.42	0%	59,711	11%	(5,735)	5,735	0.31%	0	0	92,531	92,531	0
823	PREPAREDNESS MEDICAL RSRV CORP	\$ 3,073.59	-65%	3,074	-55%	0	0	0.00%	0	0	15,264	5,761	9,503
824	Bioterrorism - Focus Area F	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
825	Bioterrorism - Focus Area F	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
826	Local Community Public Health Projects	\$ 25,412.24	-43%	25,412	-43%	0	0	0.00%	0	0	77,009	77,009	0
827	Adult Community Smoke Free Sponsorships	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
828	Diabetes Outreach and Education	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
829	Heart4Change	\$ -	-100%	97,960	-16%	(97,960)	97,960	5.21%	0	0	205,661	205,661	0
830	Sexual Risk Avoidance Education Direct Grant	\$ 171,319.42	-33%	171,319	-33%	0	0	0.00%	0	0	436,784	436,784	0
831	Worksite Wellness Project	\$ -	No Budget	3,261	No Budget	(3,261)	3,261	0.17%	0	0	0	0	0
832	Heart Disease & Stroke Prevention	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
833	Breakfasting	\$ 22,136.07	-29%	22,136	-29%	0	0	0.00%	0	0	53,702	60,862	-7,160
834	Susan G Komen Partnership	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
835	Cervical Cancer Free KY	\$ 3,399.13	8%	3,399	8%	0	0	0.00%	0	0	5,400	5,400	0
836	Tobacco Prevention Project	\$ 85,292.08	-19%	89,270	-16%	(2,977)	2,977	0.15%	0	0	180,555	148,755	31,800
837	Abstinence Education	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
838	HAI Prevention (Infect. Prev. Cont)	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
839	Marshall Univ. Diabetes Grant	\$ -	-100%	6,872	0%	(6,872)	6,872	0.37%	0	0	12,000	12,000	0
840	Breakfasting Peer Counselor	\$ 31,404.75	-8%	31,405	-8%	0	0	0.00%	0	0	58,603	60,000	-1,397
841	Federal Diabetes Today	\$ 13,058.53	12%	13,059	12%	0	0	0.00%	0	0	20,000	20,000	0
842	HIV Counseling & Testing	\$ 178.44	-99%	178	-99%	0	0	0.00%	0	0	35,578	35,578	0
844	Ryan White	\$ 191,323.60	-14%	191,324	-14%	0	0	0.00%	0	0	379,200	379,200	0
845	Ryan White	\$ 141,847.02	-36%	141,847	-36%	0	0	0.00%	0	0	377,516	377,516	0
846	Rural Health Ohio Direct Grant	\$ 154,998.06	5%	154,998	5%	0	0	0.00%	0	0	253,116	253,116	0
848	Healthy Start Project	\$ 25,388.91	-16%	25,389	-16%	0	0	0.00%	0	0	51,760	51,760	0
851	Pandemic Flu Summit	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
853	HANDS PRIMA GRAVIDA PROGRAM	\$ 964,520.00	-21%	1,080,286	-12%	(115,766)	115,766	6.16%	0	0	2,105,545	2,105,545	0
856	Arthritis	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
857	Physical Activity	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
858	Supplemental School Health	\$ 385,986.54	-57%	550,166	-33%	(164,180)	164,180	0.00%	(164,180)	0	1,407,727	1,407,727	0
871	MRC - ASPR Training	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
872	TLC - Obesity Grant	\$ 13,614.61	-33%	13,615	-33%	0	0	0.00%	0	0	34,965	34,965	0
875	HFP Coordinators	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
886	WIC Operational Adjust Funding	\$ -	No Budget	0	No Budget	0	0	0.00%	0	0	0	0	0
890	Core Assessment & Policy Dev.	\$ 5,027.17	0%	6,421	28%	(1,394)	1,394	0.07%	0	0	8,618	8,618	0
891	Medicaid Match	\$ 5,027.17	-96%	178,447	-33%	(173,420)	173,420	9.23%	0	0	455,109	455,109	0
892	Minor Receipts	\$ 61.79	No Budget	0	No Budget	62	62	0.00%	62	0	0	0	0
894	Capital	\$ -	-100%	0	-100%	0	0	0.00%	0	0	30,000	0	30,000
895	Allocable Direct	\$ 916,338.82	4%	862,371	0%	33,967	33,967	0.00%	33,967	0	1,512,572	1,512,572	0
<b>Total</b>		#REF!	#REF!	\$ 8,220,018.38	-12%	#REF!	1,878,591	#REF!	#REF!	\$ 16,057,888.34	\$ 9,367,101.53	\$ 15,553,284.00	\$ 504,624.34

Lake Cumberland District Health Department  
Federal and State Allocation Modifications  
FY 2019

Total \$ 504,624.34

Date	Amend/Account	Description/Justification	Cost Center	Fund	Grant	Amount
7/11/2018	GPH1916B	Preventive Medicaid - To allocate funds to LHDs for Traditional Medicaid	895	463		\$ 30,000
8/15/2018	GMCH1927B	MISA Tobacco Prevention and Control	836	422		\$ 31,800
8/15/2018	GMCH1909C	Tobacco Program Federal Funds Project (July-Mar)	765	438		\$ 18,750
8/15/2018	GMCH1910C	Tobacco Program Federal Funds Project (April-June)	765	438		\$ 6,250
8/22/2018	GPH1919C	Hep A Outbreak Activities	764	422		\$ 90,000
8/27/2018	GEPD1947B	Vector Surveillance (July)	729	438		\$ 1,000
9/13/2018	GPQ1904B	CHAT-Community Health Action Team (July-Sept)	736	435		\$ 25,000
9/16/2018	GBIO1902C	Preparedness Coord	821	438		\$ (96,266)
9/16/2018	GBIO1902D	Preparedness Coord	821	438		\$ 96,266
9/16/2018	GBIO1903C	EPID & Surveillance	822	438		\$ (38,781)
9/16/2018	GBIO1903D	EPID & Surveillance	822	438		\$ 38,781
9/16/2018	GBIO1904B	HPP Activity Support	835	438		\$ (5,211)
9/16/2018	GBIO1904C	HPP Activity Support	835	438		\$ 5,211
9/16/2018	GBIO1905B	HPP Coordinators	875	438		\$ (30,264)
9/16/2018	GBIO1905C	HPP Coordinators	875	438		\$ 30,264
10/16/2018	GPQ1904C	CHAT-Community Health Action Team (July-Sept)	736	435		\$ 23,857
10/25/2018	GMCH1907B	HANDS - Federal Home Visiting Services Formula Grant (Jul-Sep)	760	438		\$ 62,183
8/10/2018	GEPD1949A	KORE Initiative - Allocation to local health departments running sy	727	422		\$ 40,500
10/31/2018	GMCH1911D	MCH Coordinator (July-Sept)	766	431		\$ 12,498
10/31/2018	GMCH1913C	Child Fatality Review & Injury Prevention (July-Sept)	774	431		\$ 2,652
11/15/2018	GEPD1949C	KORE Initiative	727	422		\$ 4,500
11/20/2018	GMCH1907C	HANDS - Federal Home Visiting Services Formula Grant (Jul-Sep)	760	438		\$ 55,763
11/26/2018	GMCH1915B	WIC Nutrition Services Administration (NSA) (July-Sept)	804	438		\$ 20,970
11/26/2018	GMCH1925B	Nutrition (July-Sept)	805	431		\$ (3,327)
11/26/2018	GMCH1928B	WIC Breastfeeding Promotion Regional Coordinators (July-Sept)	833	438		\$ (7,160)
11/26/2018	GEPD1911E	Breastfeeding Peer Counselors (July-Sept)	840	438		\$ (1,397)
11/19/2018	GEPD1911E	TB Funds Jul-Dec	806	438		\$ 7,400
11/21/2018	GEPD1903B	Vector Surveillance (Aug-Jun)	729	438		\$ 1,373
12/7/2018	GBIO1908D	Medical Reserve Corps	823	438		\$ 4,752
12/7/2018	GBIO1909D	HPP Medical Reserve Corp	823	438		\$ 4,752
12/19/2018	GDWH1904D	Title X Family Planning	802	432		\$ 56,916
10/18/2018	GPQ1950B	1817-Diabetes Prevention & Control Innovation	761	438		\$ 15,593
9/18/2018	GPQ1917E	QUAD - Diabetes Coalitions/Special Projects - Enhanced - PPHF	841	438		\$ (14,000)
9/18/2018	GPQ1942A	1815-Diabetes Coalition/Special Projects	841	438		\$ 14,000

Some of these additional allocation modifications are immediately offset by additional expenses. Some are modifications to cover existing expenses. And, some are partially offset by additional expenses and partially covering existing expenses. Some of the reductions are immediately offset by an addition in an equal amount. These are allocations Frankfort has just shifted around to correct tracking on their end, e.g. correcting a grant source identification number. Additionally each increased budget modification includes instruction on how the funds are to be accessed, and we may or may not be able to fully access all the funds



839 Lenox Ave.  
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p: 800.968.1155  
f: 269.323.7956

March 4, 2019

Brian Ramsey  
Lake Cumberland District Health Department  
500 Bourne Ave  
Somerset, KY 42501

Brian,

Thank you for the opportunity to quote your new phone system. I am confident that this system will serve you well for many years and will save you thousands on equipment and monthly service costs.

### Scope of Work

Hi-Tech will provide and maintain a hosted phone system that will provide service to all locations. Hi-Tech will work closely with you to ensure a smooth transition to the new system with minimal down time. Hi-Tech will also provide on-site training to employees at each location. Hi-Tech will install the phones at each location. The existing network infrastructure will be utilized.

### Quote

All prices include full installation, configuration, and user training at each site.

Quan	Item	Price Each	Total
316	Yealink T46S Business Deskphone	239	75524
2	Yealink CP960 Business Conference Phone	798	1596
12	Yealink W60P Business Cordless Base with Handset	215	2580
12	Yealink W56H Additional Cordless Handset	125	1500
Grand Total One Time Purchase			81200
Monthly Cost for Hosted PBX and Phone/Fax Service			949

1x cost  
x 12 mths = 11,388

I look forward to working with you.

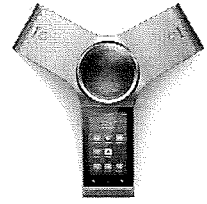
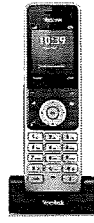
Sincerely,

Mark Kent  
Network Engineer

**HI-TECH INTEGRATED TECHNOLOGIES**  
839 Lenox Avenue | Portage, MI 49024  
O: 269-743-4448 ext. 102 | C: 269-207-2645 | F: 269-323-7956  
Email: [mark.kent@hitechint.com](mailto:mark.kent@hitechint.com) | web: [www.hitechint.com](http://www.hitechint.com)

1st yr = 92,588





	<b>W60P</b>	<b>W56H</b>	<b>T46S</b>	<b>CP960</b>
<b>Cost Per Phone (Includes onsite installation &amp; training)</b>	215	125	239	798
<b>Number of Phones</b>	12	12	316	2
<b>Total Cost</b>	2580	1500	75524	1596
			<b>GRAND TOTAL</b>	<b>81200</b>

# Made for business.

Annual 102,600  
 1<sup>st</sup> Yr. equip. cost 80,520  
 -----  
 \$ 187,120


Verizon business phones are designed for your employees and executives. With HD Voice and options to simplify communication and integrate with One Talk<sup>SM</sup> from the office to the warehouse to working from home.

**Add desk phone service to your wireless account, starting at \$25**  
 Plus taxes and fees. Additional charges may apply.

**\$25**

80,520

X 342 = 8,550  
 X 10 X 12 = 1,026,000  
 Annual = 102,600



**Mid-Level T46G**  
**\$145**  
 Plus taxes and fees.  
 • 4.3" Color Graphical LCD Display  
 • 16 Programmable Line Buttons  
 • USB Port for Accessories

**Mid-Level T46GW**  
**\$155**  
 Plus taxes and fees.  
 • USB Wi-Fi Accessory included



**Basic T41P**  
**\$85**  
 Plus taxes and fees.  
 • 2.7" Graphical LCD Display  
 • 6 Programmable Line Buttons



**Executive Video T49G**  
**\$495**  
 Plus taxes and fees.  
 • 8" HD Color Touch Screen LCD Display  
 • 16 Programmable Line Buttons  
 • Built-in Wi-Fi and Bluetooth®



**Conference CP860**  
**\$395**  
 Plus taxes and fees.  
 • 360 Degree Voice Pickup  
 • Extension Microphones Available



**Cordless Base & Handset W60**  
**\$169**  
 Plus taxes and fees.  
 • IP cordless DECT phone  
 • 150-foot in-building range  
 • Up to 5 handsets

For more information, please contact your Verizon business representative.



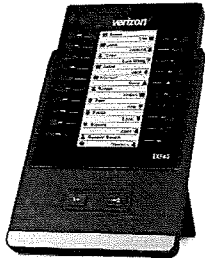
LONDON VEIS  
 (859) 556-9605

LandonDrake.Veiss@VerizonWireless.com

Our Surcharges (incl. Fed. Univ. Svc. of 18.1% of interstate & int'l telecom charges (varies quarterly), 21 cents Regulatory & \$1.23 Administrative/line/mo., & others by area) are not taxes (details: 1-888-684-1888); gov't taxes & our surcharges could add 7%-46% to your bill. Activation fee/line: up to \$40. IMPORTANT CONSUMER INFORMATION: Subject to VZW Agmts, Calling Plan & credit approval. Offers & coverage, varying by svc, not available everywhere; see vzw.com. Flexible Business plans are available to business customers who have signed a National Major Account Agreement or Major Account Agreement and have 5 or more business lines of service. Video calling available on select phones. Activation of the One Talk feature and broadband connection are required. Coverage not available everywhere; see vzw.com © 2017 Verizon Wireless. 1217-308078

# Made for business.

Extend the value of the One Talk business phones to additional Use Cases with these high impact accessories.



## Button Module

**\$85**

Plus taxes and fees.

- 40 Programmable Line Buttons
- Compatible with T46G Desk Phones



## Cordless Handset W56HV

**\$99**

Plus taxes and fees.

- Compatible with W60
- 30 hrs talk time, 400 hrs standby

For more information, please contact your Verizon business representative.

**verizon**<sup>✓</sup>

LONDON VEIS  
(859) 556-9605

[LandonDrake.Veis@VerizonWireless.com](mailto:LandonDrake.Veis@VerizonWireless.com)



**Consult Build Transform Support**

Hosted Unified Communications Solution Pricing for:  
**Lake Cumberland District Health Department**

Term: 60 Months

3/16 = 3,1476

Description	Qty	Phone Rental			Phone Purchase		
		Unit Monthly Recurring Price	Unit Non-Recurring Price	Total Monthly Recurring Price	Unit Monthly Recurring Price	Unit Non-Recurring Price	Total Monthly Recurring Price
<b>Hosted Unified Communications</b>							
Cisco 7841 with Telephony Features (Rental)	200	\$ 15.00	-	\$ 3,000.00	-	-	-
Cisco 7832 Conference Phone with Telephony Features (Rental)	2	\$ 31.00	-	\$ 62.00	-	-	-
Cisco 7841 with Telephony Features (Purchase)	200	-	-	-	\$ 144.18	\$ 2,200.00	\$ 28,836.00
Cisco 7832 Conference Phone with Telephony Features (Purchase)	2	-	-	-	\$ 742.50	\$ 18.00	\$ 1,485.00
Yealink W60p - Handset and Base Station with Telephony Features (Rental)	11	\$ 17.50	-	\$ 192.50	-	-	-
Yealink W60p - Handset and Base Station with Telephony Features (Purchase)	11	-	-	-	\$ 180.00	\$ 121.00	\$ 1,980.00
Standard 1,500 Minutes Outbound/Inbound Free - \$.03/min over	11	Free	-	-	-	-	-
Hosted Auto Attendant	11	\$ 4.95	-	\$ 54.45	-	\$ 54.45	-
Additional Voicemails	11	\$ 5.95	-	\$ 65.45	-	\$ 65.45	-
Toll Free Numbers	1	\$ 2.50	-	\$ 2.50	-	\$ 2.50	-
<b>Total</b>				<b>\$ 3,376.90</b>		<b>\$ 2,461.40</b>	<b>\$ 37,301.00</b>

3/16 = 45,560

\* 179,885.00

200 phones

2,1461

+ 1,1276

\$ 3,7736

monthly @ 44,844

49,025

1 x cost

3/16 =

93,869

**Options (Required but variable per site):**

Onsite Installation: 1-10 Users	1	\$	\$ 533.41	\$	\$	\$ 533.41
Onsite Installation: 11-30 Users	1	\$	\$ 890.55	\$	\$	\$ 890.55
Onsite Installation: 31-50 Users	1	\$	\$ 1,104.84	\$	\$	\$ 1,104.84
Onsite Installation: 51-70 Users	1	\$	\$ 1,319.12	\$	\$	\$ 1,319.12
Onsite Installation: 71-90 Users	1	\$	\$ 1,533.41	\$	\$	\$ 1,533.41
Onsite Installation: 91+ Users	1	\$	\$ 1,747.69	\$	\$	\$ 1,747.69
Virtual Training	1	\$	\$ 150.00	\$	\$	\$ 150.00
Onsite Training: 1-10 Users	1	\$	\$ 500.00	\$	\$	\$ 500.00
Onsite Training: 11-30 Users	1	\$	\$ 850.00	\$	\$	\$ 850.00
Onsite Training: 31-50 Users	1	\$	\$ 1,000.00	\$	\$	\$ 1,000.00
Onsite Training: 51-70 Users	1	\$	\$ 1,250.00	\$	\$	\$ 1,250.00
Onsite Training: 71-90 Users	1	\$	\$ 1,450.00	\$	\$	\$ 1,450.00
Onsite Training: 91+ Users	1	\$	\$ 1,700.00	\$	\$	\$ 1,700.00

# Keltner Contracting LLC.

2896 OLD LEBANON ROAD  
CAMPBELLSVILLE, KY 42718

## Estimate

Date	Estimate #
2/8/2019	14474

Name / Address
LAKE COUNTY DISTRICT HEALTH DEPARTMENT 211 FRUIT OF THE LOOM DRIVE JAMESTOWN, KY 42629

270-465-5315
--------------

Project
---------

--

Description	Qty	Rate	Total
<p>This is a quote for the replacement of the rooftop units at the somerset location.</p> <p>All the units are the same size. we will be replacing units 1,2,3,4,5,6,7,8,9.</p> <p>-New equipment: Tempstar 14 seer 3ton 1phase systems with curb adapters.</p> <p>-Quote includes the crane service, all refittment of high voltage electric, low voltage electric, and gas pipe fitting.</p> <p>warranty package: 5 year compressor, 1 year labor.</p> <p><i>Sat + Sun completion while building is empty.</i></p>		49,000.00	49,000.00
<b>Total</b>			\$49,000.00

# Proposal

February 21, 2019

Summary: CONTRACT

Reference #: 36865

SP: EPPERSONN

Due Date: 3/16/19

## Epperson Inc

112 W University Dr

Somerset, KY 42503

Phone: 606-679-7476 Fax: 606-679-7900

www.eppersoninc.com

### Job Name:

Lake Cumberland District Health Dpt

500 Bourne Ave

Somerset, KY 42501

Lake Cumberland District Health Dpt

500 Bourne Ave

Somerset, KY 42501

606-678-4761

606-305-0745

606-678-4761

606-305-0745

### We Hereby Submit Specifications And Estimates For:

To furnish the equipment, labor, and material for the following:

- Demo (9) York RTU gas packaged units
- Install (9) new 3 ton Trane gas packaged RTUs

#### Includes:

- curb adapters
- manual outside air dampers
- reconnecting electrical
- reconnecting gas lines
- crane
- disposal of equipment

4 days or more to  
complete project

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: \$61,985.00

The proposal constitutes an offer, and it is the agreement of the parties that upon the acceptance of the offer binding contract be formed under which Epperson agrees to furnish the above stated material and labor and the undersigned agrees to pay SAME AS ABOVE for this material and labor. The above prices, specifications, and conditions are satisfactory and are hereby accepted and Epperson is authorized to do the work as specified. In addition, the undersigned agrees that if the above stated consideration has not been paid within thirty (30) days of the completion of the work and if legal action is filed for the purpose of collecting payment, you agree to reimburse us the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the debt, and all cost, and all expenses including reasonable attorneys' fees, we incur in such collection efforts. A payment of 50% shall be made prior to the commencement of work. 2% monthly service charge will occur if not paid within 30 days of invoice date.

PROPOSAL VALID FOR 30 DAYS.

HVAC: M01099 Plumbing: MP7304 Electric: CE6437

Authorized  
Signature \_\_\_\_\_

Acceptance  
Signature \_\_\_\_\_

Date \_\_\_\_\_

**Inner City Trades, Inc.**  
 374 Grundy Road  
 Somerset, KY 42501

# QUOTATION

Quote Number: 9142  
 Quote Date: Feb 20, 2019  
 Page: 1

Voice: 606-878-9663  
 Fax: 606-451-8631

Quoted To:
HEALTH DEPARTMENT 600 BOURNE AVENUE SOMERSET, KY 42501

Customer ID	Good Thru	Payment Terms	Sales Rep
HEALTH DEPARTMENT	3/22/19	C.O.D.	

Description	Amount
BOURNE AVENUE WE, INNER CITY TRADES, INC AGREE TO THE FOLLOWING: OPTION #1- LABOR & MATERIALS TO INSTALL (9) 3 TON 90,000 BTU AMERICAN STANDARD GAS PACKAGE UNITS FOR THE SUM OF PRICE INCLUDES (9) PROGRAMMABLE THERMOSTATS AND ECONOMIZERS. EQUIPMENT HAS COMMERCIAL WARRANTY OF 1 YEAR PARTS, 5 YEAR COMPRESSOR, 10 YEAR HEAT EXCHANGER, 1 YEAR LIMITED LABOR WARRANTY.	55,100.00
OPTION #2- LABOR & MATERIALS TO INSTALL (9) 3 TON 108,000 BTU ALLIED GAS PACKAGE UNITS FOR THE SUM OF PRICE INCLUDES (9) PROGRAMMABLE THERMOSTATS AND ECONOMIZERS. EQUIPMENT HAS COMMERCIAL WARRANTY OF 1 YEAR PARTS, 3 YEAR COIL, 5 YEAR COMPRESSOR, 10 YEAR HEAT EXCHANGER, 1 YEAR LIMITED LABOR WARRANTY. IF ACCEPTED PLEASE CIRCLE OPTION OF CHOICE, SIGN & RETURN COPY TO OUR OFFICE. PLEASE CALL COREY PEARSON WITH ANY QUESTIONS @ 606.271.6570.	52,650.00
<i>4 day completion period</i>	
Subtotal	107,750.00
Sales Tax	
<b>TOTAL</b>	<b>107,750.00</b>

## Summary of Grant Status Report March 2019

### AWARDED

- \$54K award for Opioid Crisis Response Plan to be created by Amy Tomlinson and Tracy Aaron.
- \$10K award for mini grant under KDPH to present Syringe Exchange Information for the 6 counties that do not currently have a Syringe Exchange Program. Dr Weyman, Laura, and Tracy will be conducting the trainings with stakeholders in each of the 6 counties.
- \$50K award for mini grant under KDPH for Syringe Exchange Program.

### Submitted/Awaiting Decision

- Sabrina Merrick submitted a grant for Child Abuse Prevention award package of promotional items to be used in two of our elementary schools and all county health departments.

### Partnering Grants

We are partnering with the state KDPCP for Telehealth Diabetes Classes and were awarded \$20,000 for the establishment of the classes and another \$25,000 for classes to be given in Harlan County.

### Planning

Kentucky Diabetes Prevention and Control Program will be offering mini-grants to diabetes coalitions. Jamie Lee and Janet will be submitting applications.

Tracy Aaron will be submitting a SRAE grant in April.





## **Grant update for 3/5/19 District Board Meeting**

We are winding up the programs for year one – Gentle Yoga (Chair Exercises) and an additional CPR/First Aid Class at Centerpoint Church of the Nazarene; Diabetes Self-Management Classes and Check.Change.Control. at Dunnville Christian Church.

Centerpoint Church is planning a “Block Party” community event on April 20<sup>th</sup> to promote the new location of the community garden –land beside the Housing Authority in Burkesville.

Dunnville Christian Church is planning a community-wide 5K on April 13<sup>th</sup>.

### **New Success Stories since last board meeting:**

Centerpoint Church member has been leading walking classes at the Extension Office FOUR DAYS A WEEK with attendance of 12+ each session using the DVD’s purchased thru the grant.

Another church in Burkesville has contacted us about how they can implement health activities at the church.

Dunnville Chrisitan Church had a program using the Daniel Plan at their church. Since then, they have taken this program out to two other churches!

**Biometric screenings are beginning in March to be completed by end of April. We are excited to see our outcomes for our first year.**

To Local Board of Health Members in the County Health Departments of Lake Cumberland, I have some exciting news for you. As part of your professional membership to the Kentucky Local Boards of Health Association (KALBOH), each of you will have access to a series of health board trainings created by the University of Michigan School of Public Health and its Michigan Public Health Training Center. Leadership from KALBOH reviewed these trainings and deemed them appropriate for your use to elevate your skills and knowledge as health board members.

I have sent your names and emails addresses to the University of Michigan in a batch. They will set up your accounts to access the training materials. Using the email you have provided me as your contact email, please visit <https://friend.weblogin.umich.edu/friend/> to create a password. Confirmation may go to your junk mail. It is titled "Your U-M Friend Account Request".

Once you create your password, you will receive links to the trainings, via your contact email, in 2 to 3 business days. Again, check your junk mail folder for emails, this time from Canvas or Instructure. You will need to click the links, or visit this webpage: <https://umich.instructure.com/courses/111511>. Your username will be your contact email, and your password will be the one you create.

Once you have completed all 7 modules (each averaging about 15 minutes in length) – including the quizzes and final evaluation – the Michigan Public Health Training Center will email you a certificate of completion. Please forward me a copy of these for our records.

If you are using Google Chrome, and are trying to start a video within a module and you get the error message:

*It seems your browser is blocking 3rd party session cookies which are required for the Kaltura application. To resolve this issue, please update your settings to allow 3rd party cookies.*

- In your browser, navigate to your browser "Menu" (three dots in the top right corner) -> Settings.
- Then, in the search bar at the top of the "Settings" page, search for "cookies"
- Click "Content Settings" -> Cookies
- Under "Allow" click "Add"
- Type: [\*.]kaltura.com
- Click "Add"
- Close the Settings page
- Refresh the University of Michigan Training page.



## Governance in Action for Public Health

### Course Outline

Module	Length
Public Health: A Primer – Part A	15 min
Public Health: A Primer – Part B	13 min
Operating as a Board of Health	16 min
Financing Public Health	16 min
Contributing to Health Equity	14 min
Partnerships to Improve Health Outcomes	9 min
Supporting Population Health through Policy and Advocacy	14 min

Each module includes:

- Video – length detailed above
- Suggested discussion questions
- Suggested resources
- Additional written examples of effective boards of health taking action related to that module's topic

Upon completion of the course modules, a post-evaluation survey, and passing a summative quiz, individual participants will receive a certificate of completion.

The course will be offered at an individual rate, board of health rate (with discount for NALBOH member boards), and a state-level rate. More information to follow.

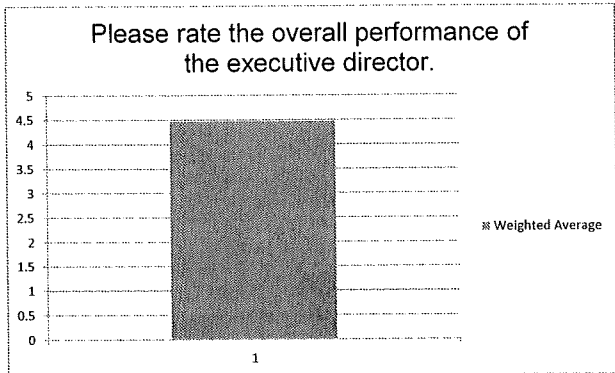
The course is expected to launch in early winter 2017.

Please direct any questions to Phoebe Goldberg, Program Manager, Michigan Public Health Training Center at [gophoebe@umich.edu](mailto:gophoebe@umich.edu) or 734-763-6526.

LCDHD Board of Health Survey 2019

Please rate the overall performance of the executive director.

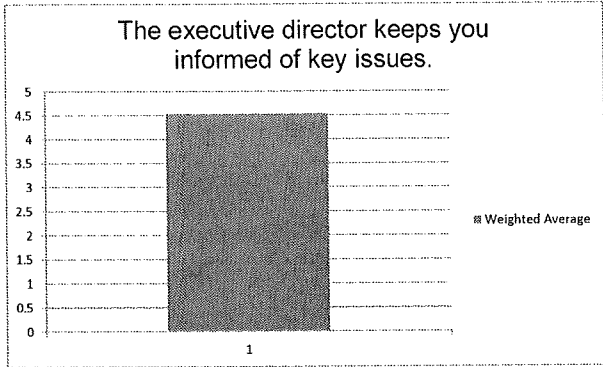
	Strongly Unfavorable	Unfavorable	Undecided	Favorable	Very Favorable	Total	Weighted Average	
	1	0	0	7	9	17	4.47	
	0.00%	0.00%	5.88%	41.18%	52.94%			
	<b>Answered</b>						<b>17</b>	
	<b>Skipped</b>						<b>0</b>	



LCDHD Board of Health Survey 2019

The executive director keeps you informed of key issues.

Strongly Disagree	Disagree	Undecided	Agree	Strongly Agree	Total	Weighted Average
1	0	0	8	9	17	4.53
0.00%	0.00%	0.00%	47.06%	52.94%		
<b>Answered</b>						<b>17</b>
<b>Skipped</b>						<b>0</b>



# LCDHD Board of Health Survey 2019

Do you have suggestions for ways in which the executive director can improve?

Answered 7  
Skipped 10

Respondents	Response Date	Responses	Tags
1	Jan 04 2019 01:41 PM	No	
2	Jan 03 2019 10:54 AM	Environmental office should be available more hours daily for public availability.	
3	Dec 11 2018 02:42 PM	No	
4	Dec 10 2018 09:56 AM	---	
5	Dec 10 2018 09:55 AM	---	
6	Dec 10 2018 09:54 AM	Keep on doing what you've been doing	
7	Dec 10 2018 09:54 AM	N/A	

LCDHD Board of Health Survey 2019

Do you have suggestions for ways in which the agency could improve?

Answered 7  
Skipped 10

Respondents	Response Date	Responses	Tags
1	Jan 04 2019 01:41 PM	No	
2	Jan 03 2019 10:54 AM	My office receives complaints from citizens that the phone system is automated they would prefer for an individual to answer the phone calls directly.	
3	Dec 11 2018 02:42 PM	No	
4	Dec 10 2018 09:56 AM	---	
5	Dec 10 2018 09:55 AM	---	
6	Dec 10 2018 09:54 AM	None	
7	Dec 10 2018 09:54 AM	N/A	

LCDHD Board of Health Survey 2019

Do you have suggestions regarding public health issues in your community that you feel the health department should address?

Answered 6  
Skipped 11

Respondents	Response Date	Responses	Tags
1	Jan 04 2019 01:41 PM	Hep ANeedle exchange	
2	Dec 11 2018 02:42 PM	We are addressing the opioid crisis as best we can!	
3	Dec 10 2018 09:56 AM	Bullying, Adverse Childhood Experiences addressed early in school	
4	Dec 10 2018 09:55 AM	---	
5	Dec 10 2018 09:54 AM	None	
6	Dec 10 2018 09:54 AM	N/A	



Responsible	Board Comment	Response
Stuart	Environmental office should be available more hours daily for public availability.	The environmental offices are open 1.5 hours per day that the environmentalist is in the county. We check messages at the very least in the afternoons also, but usually multiple times per day. We do not have an environmentalist in every county every day. After office hours the environmentalists are out in the field providing services. If we increase our office time, then we will no longer be able to meet the counties' needs. We can increase our number of environmentalists if the board so chooses, but that will cost several thousands of dollars that the district no longer has. I will be happy to listen to any suggestions the board may have to offer and if feasible we will be happy to implement changes.
Angie	My office receives complaints from citizens that the phone system is automated they would prefer for an individual to answer the phone calls directly.	Having the automated attendant eliminates the extra calls from Environmental, Nursing, HANDS, Diabetes, Health Ed and Hispanics. When calling all of the health departments you can hit 0 and it will take you straight to a clerk and you don't have to listen to the automated attendant except for the District you have to listen to the whole message.
Laura	Hep A & Needle exchange	We have 4 operational SEP in our district, we continue to work with local ASAPs and health coalitions to provide education in hopes to expand these programs. We continue to have vaccination clinics and are working with the jails to provide vaccinations in response to the HAV outbreak.
Laura	We are addressing the opioid crisis as best we can!	<p>LCDHD has 4 operational syringe exchange programs in Adair, McCreary, Pulaski, and Russell. Referrals for treatment and support, Hepatitis C and HIV testing are offered, naloxone distribution, as well as other health department services. We have partnerships with Adanta and ARC recovery centers who provide peer mentors in our clinics part time to speak with SEP participants.</p> <p>The rural health opioid program (RHOP) is a 3 year HRSA grant that provides case management and education to those in the community who are "at risk" for opioid use disorder. We offer case management to inmates who are recently released or soon to be released from incarceration we also take referrals from the community. We currently have served 188 clients. Also, we provide community and provider education.</p> <p>LCDHD works with local ASAPs to secure funding for SEPs to help with supplies. We've also received some Kentucky Opioid Response funding to help purchase supplies.</p> <p>Nurturing Parent an evidence based parenting class is being offered in the Pulaski County Detention Center. We are sending two additional staff to training in February and hope to expand that program in the future.</p>
Tracy	Bullying, Adverse Childhood Experiences addressed early in school	<p>ACE's awareness and education is being planned with our school and community partners with the help of the Foundation for Healthy Kentucky. We plan on writing Grant's to support this initiative. I do know a few school district have already received some ACE training via the KDE.</p> <p>Bullying..this is discussed in the MAD curriculum. Many of the school are implementing programs on Bullying.</p>

# Lake Cumberland District Health Department Personnel Report

## Board of Health Meeting

March 5, 2019

QI project - The QI team has streamlined and piloted the electronic performance evaluation process. We created an electronic performance evaluation form that will be utilized instead of the traditional paper version. Beginning in April supervisors will be emailed the electronic form, a job description, and a workforce competencies evaluation. This should decrease late performance evaluations, improve staff skills, and ensure job descriptions accurately reflect the employees' job.

I am meeting with a company that converts paper records to electronic on March 6th. My goal is to convert to electronic personnel records by the end of next fiscal year.

### 5 – On duty

#### *Contract*

- Justen Perez – Interpreter, Russell County
- Jennifer Dixon – Local Health Nurse, Diabetes program,

#### *Go-Hire*

- DeWayne Harmon, Maintenance Tech, Part-time
- Holly Massengill, Family Support Worker 1, Russell County HANDS, Full-time
- Melanie Jones, Health Educator 1, Pulaski County, Full-time (*has accepted the position-will start 3/4/19*)

### 7-Off duty

#### *Merit*

- Samantha Sexton, Health Educator
- Jacqueline Skeens, LHN, McCreary County
- Patricia Burton, Health Educator
- Regina Rice, HANDS Team Leader, Pulaski County
- Allison Griffiths, SSSA 2, HANDS Pulaski County

#### *Contract*

- Isabelle Fuentes, Interpreter, Russell County

#### *Go-Hire*

- Randall Davis, Maintenance Tech, Part-time

Policy	Department Responsible For Review	Reviewer	Updates:
Breastfeeding Friendly Policy	Breastfeeding Coordinator	Ann Stevens / Laura Woodrum	Revised - "placing any formula being given by the clinic to formula feeding infants in bags"
Facility Security and Access Control	Admin	Ronald Cimala	Change Procedure 2. e. to the following: Employees who lose their badge more than once will be charged a replacement lost.
Grants Management Policy	Admin	Ronald Cimala	Procedures 7. External Audit B. - Change LCDHD receives more than \$750,000 to "LCDHD expense"
LEP Compliance Plan	Admin Support	Angela Simpson	Revised, updated with most current data and training requirements.
Purchasing Gifts for Retirees	Admin	Ronald Cimala	Change Procedures as follows: 1. Employees retiring with ten (10) years plus time will receive a gift. 2. Employees with a greater number of years may receive a more expensive gift. Remove
Backup Policy	Admin	Ronald Cimala	Backup Procedures i. Email System Backup 2. Remove completely the sentence "Email can also be replicated using IMAP clients, which can be configured to outage."
Staff Participation in Diabetes Prevention Program	Diabetes	Jamie Lee	Revised
Cell Phone	Human Res	Carol Huckelby	Remove i.e. school supervisors
Employee Handbook	Human Res	Carol Huckelby	changes under the following headings (changes are in red): Safety Policy/Procedure Health Services Required for Employment Insurance Retirement Credit Union
Employee Identification Cards	Human Res	Carol Huckelby	update procedure one, procedure 2 to match.
Accommodation for LEP or Other Special Communication Needs	Admin Support	Angela Simpson	Revised to reflect interpreter services and training requirements.
IUD Procedures	Clinic	Laura Woodrum	Deleted - no longer follow this process.
WIC Conflict of Interest (and chart)	Clinic	Ann Stevens / Laura Woodrum	Added the 2 bullets under #6 and the tracking log
HANDS Handbook	HANDS	Sylvia Ferrell	Updated to reflect changes to the HANDBOOK being available electronically

ela Simpson	Revised to reflect new forms, deleted forms no longer in use, etc.
ela Simpson	Revised, removed DCOE program information since it is no longer in use.
Baker / Janae Tucker	Updated wording to better reflect current school health model contracts & personnel
Baker / Janae Tucker	Updated to add ICD-10 list provided to school nurses. Nurses must contact School Program Manager to request a code not on the list.
Baker / Janae Tucker	Updated wording on nurses duty to complete compliant with guidelines from DPH & matching Quality Assessment standards for coding & level of visit in school site clinics
Baker / Janae Tucker	Information added regarding verbal consents
Baker / Janae Tucker	Updated listing
Baker / Janae Tucker	Changes to wording to reflect current model and addition of ICD-10 coding guidelines
Baker / Janae Tucker	Changes to reflect current procedure with electronic PEF's and contacting site nurses
Baker / Janae Tucker	Updated to add no OTC can be given outside of standing orders without MD order. Added that only nurses compliant with Well Child and LCDHD training may administer medications under these standing orders
Baker / Janae Tucker	Revised to reflect current process
lvia Ferrell	Updated to reflect new QA procedures for the HANDS program since implementation of the electronic health record.
nae Tucker	Revised to reflect new electronic method of completing surveys instead of sending out paper surveys.
Baker / Janae Tucker	Updated to reflect current QA process.