

LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH DIRECTORS
June 26, 2012

The Lake Cumberland District Board of Health met on Tuesday, June 26, 2012 at the Russell County Health Department in Russell County.

Chairman Judge Greg Rankin called the meeting to order.

Those present were:

Ronald Wright, Casey County Judge Executive Proxy
Adlie Brown, DMD
John Phelps, Cumberland County Judge Executive
Joseph Skipworth, MD
Misty Edwards, Green County Judge Executive Proxy
Maggie Turpen Roy
Gary Robertson, Russell County Judge Executive
Hossein Fallahzadeh, MD
Rosalie Wright
Tonya Meece
Eddie Rogers, Taylor County Judge Executive
Doug Stephens, McCreary County Judge Executive Proxy
Greg Rankin, Wayne County Judge Executive
Bruce Jasper, DVM
Linda Lee
Barty Bullock, Pulaski County Judge Executive Proxy
Robert Drake, MD
Marlene Richardson, DMD
Jake Staton
Ronnie Grant
Lyle Huff, Clinton County Judge Executive

LCDHD Board of Health Minutes

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Robyn Sneed confirmed we did have a total of 22 board members/proxies present and was a quorum.

The members absent from the meeting were:

Glenda Bagby
Sue Singleton
Suzanne Watkins, OD
Ann Melton, Adair County Judge Executive
Sarah DeBord
Roger Smith, DMD
Terry Phelps
Joe Silvers
Thomas Rogers, MD

STAFF MEMBERS PRESENT:

Tracy Aaron, LCDHD Health Education Director
Melinda Copenhaver, LCDHD Administrative Services Manager
Shawn Crabtree, LCDHD Executive Director
Pam Godby, LCDHD HR Director
Ashley Curry, SSSA2 Russell County
Leah Jasper, LCDHD Director Administrative Services
Monica Hall, LCDHD School Health Nurse Administrator
Jefferson Hickman, LCDHD Environmental Health Supervisor
Kristi Irvin, LHN 2 Russell County
Jamie Lee, LCDHD Nurse Program Manager
Jasie Logsdon, LCDHD Epidemiologist
Jackie Kean, APRN Adair
Robyn Sneed, LCDHD Administrative Secretary
Stuart Spillman, LCDHD Environmental Director
Amy Tomlinson, LCDHD PH Service Coordinator
Peggy Tiller, LCDHD Director Nursing
Christine Weyman, LCDHD Medical Director
Laura Woodrum, LCDHD Nurse Administrator

WELCOME

Chairman Rankin welcomed all board members, staff and guests. Chairman Rankin asked Judge Huff to lead the invocation.

As confirmed earlier, a **quorum was present**.

APPROVAL OF MINUTES

Copies from the previous meeting of December 6, 2011 were mailed to each board member for their review prior to tonight's meeting. Dr. Fallahzadeh moved to accept the minutes. Dr. Drake seconded the motion. ***Motion carried***

FINANCIAL REPORT & BUDGET PRESENTATION

The budget contains two significant areas of funding increases: 1) the expanded HANDS Program; and 2) extra state/federal funds based on the state's new allocation methodology.

The expanded HANDS program will actually allow for some growth in staff. It has been about three years since we have had the potential for this kind of growth. The extra state/federal funds came from an improved allocation methodology adopted by the Department for Public Health this year. The funding is now better aligned with community needs based on factors related to the amount of poverty and the size of the local tax base.

When we combine the new funds with the million dollars of extra revenues we are now bringing in from the Board raising the contribution rate last year from 1.8 to 2.8 cents, and with the two million of savings from reducing staff through attrition over the last three years, we are now poised to end fiscal year 2013 at a slight surplus.

However, like with any new program, the expanded HANDS program might not take off as quickly as we would like. Then again, it could do better than we have

projected. At this point, we aren't 100% sure how the revenues will end in this program. Also, the state's new allocation methodology could end up being modified. If so, it would most likely result in lost revenues for us. Therefore, while we are projecting a surplus, we will have to keep a cautious eye on several variables as the year unfolds.

Also, there was three full-time staff on the Restructure Plan. Our new budget allows for them to be folded back into the agency (meaning no layoffs of full-time staff). Additionally, some of the school boards reduced the number of nurses for which the will be contracting next year, but we have been able to place the displaced nurses into vacancies.

All in all, things are much better than the last two years. If it looks like we are going to truly end at a surplus the Board might well consider awarding the staff with some sort of one-time bonus payment. While the Board has to weigh out many factors before doing so, it could be an option. After some brief questions, Judge Huff made a motion to approve the budget as presented. Jake Staton seconded the motion. *Motion carried.*

POLICIES UPDATE & APPROVAL

The board members were given a DVD at the last board meeting with some policy changes; Mr. Crabtree also introduced a few added policy changes that night. All were very minor changes with some wording changes. Judge Eddie Rogers moved to accept the policy changes on the DVD given out at the last meeting. Judge Robertson seconded the motion. *Motion carried.*

Dr. Drake moved to accept the new policy changes discussed during the present meeting. Dr. Fallahzadeh seconded the motion. *Motion carried.*

PATIENT SATISFACTION SURVEYS

Mr. Crabtree briefly mentioned the recent Patient Satisfaction Surveys and his pleasure that the surveys were almost all very positive with really good things said about our agency. This is great news considering the staffing shortage that we currently have.

HUMAN RESOURCES REPORT

Pam Godby reported that since our last meeting in March 2012, we have had 8 employees go off duty including 3 that were part time and were impacted by our Layoff Plan. We have had no new employees.

Judge Rankin confirmed with Robyn that our next District Board of Health Meeting will be September 4, 2012 here at the Russell County Health Department at same time of 7:00 pm EST; 6:00 CST. With no further business, the meeting was adjourned.

Chairman Judge Greg Rankin

Secretary, Sue Singleton

/rls