

LAKE CUMBERLAND DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH DIRECTORS
September 22, 2009

The Lake Cumberland District Board of Health met on Tuesday, September 22, 2009 at the Lake Cumberland Area Development Office in Russell Springs, Kentucky.

Chairman, Terry Coyle, called the meeting to order and asked Judge Rogers to lead the invocation.

Those present were:

Ann Melton, Adair County Judge Executive
Ronnie Grant
Ronald Wright, Casey County Judge Executive proxy to Ann Melton
Adlie Brown, DMD
Linda Lee
Lyle Huff, Clinton County Judge Executive proxy to Ann Melton
Tim Hicks, Cumberland County Judge Executive proxy to Ann Melton
Joseph Skipworth, MD
Mary Ann Blaydes Baron, Green County Judge Executive proxy to Ann Melton
Rosalie Wright
Barty Bullock, Pulaski County Judge Executive proxy to Eddie Rogers
Maggie Turpen Roy
Mickey Garner, Russell County Judge Executive
Susanne Watkins, OD
Tonya Meece
Eddie Rogers, Taylor County Judge Executive
Terry Coyle, RPh
Lora Sztendera, MD
David Mayer, DO

Robyn Sneed confirmed we did have a quorum present.

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The members absent from the meeting were:

Roger Smith, DMD
Jake Staton
Tibby Altman
Blaine Phillips, McCreary County Judge Executive
Terry Lawson
Mohammad Afzal, MD
Robert Drake, MD
Bruce Jasper, DVM
Greg Rankin, Wayne County Judge Executive
Vesta Edwards

STAFF MEMBERS PRESENT:

Tracy Aaron, LCDHD Health Education Director
Patti Burton, LCDHD Health Educator
Shelly Canada, LCDHD PH Service Coordinator
Melinda Copenhaver, LCDHD Administrative Services Manager
Shawn Crabtree, LCDHD Executive Director
Amanda England, LCDHD Health Educator
Sylvia Ferrell, LCDHD Hands Nurse Administrator
Krystal Flynn, LCDHD Health Educator
Elizabeth Gaskin, LCDHD LHN 2
Randy Gooch, LCDHD Director Administrative Services
Pam Godby, LCDHD Director Human Resources
Monica Hall, LCDHD School Health Nurse Administrator
Jelaine Harlow, LCDHD Health Educator
Jefferson Hickman, LCDHD Environmental Health Supervisor
Savannah Knopp, LCDHD Health Educator
Jamie Lee, LCDHD Nurse Program Manager
Jasie Logsdon, LCDHD Epidemiologist
Debbie Mayberry, LCDHD Health Educator
Angie Murphy, LCDHD Health Educator
Shirley Roberson, LCDHD Health Educator
Tishanna Rose, LCDHD Health Educator
Robyn Sneed, LCDHD Administrative Secretary

Stuart Spillman, LCDHD Environmental Director
Peggy Tiller, LCDHD Director Nursing
Amy Tomlinson, LCDHD PH Service Coordinator
Natalie True, LCDHD Health Educator
Bonnie Tucker, LCDHD SS Supervisor 1
Laura Woodrum, LCDHD Nurse Administrator

OTHERS PRESENT:

Mrs. David Mayer

WELCOME:

Chairman Terry Coyle welcomed all board members, staff and guests. As confirmed earlier, **a quorum was present.**

APPROVAL OF MINUTES

Copies of the minutes from the June 2, 2009 meeting were mailed to each board member for their review prior to tonight's meeting. There were no additions or corrections. Judge Eddie Rogers moved to accept the minutes. Dr. Skipworth seconded the motion. **Motion carried.**

EXECUTIVE DIRECTORS COMMENTS & FINANCIAL REPORT

Shawn Crabtree told the board members that he has most of their pictures for the upcoming annual report and a directory of the board members was distributed that night. Mr. Crabtree said if any board member did not have their picture taken at the previous two meetings, they could forward him a copy of a digital picture for the annual report and official directory. He gave a brief report concerning the progress of our ongoing TLC project. He told the members that the research group is almost complete. He also advised them that our school nurses conducted a survey in the three counties participating in the TLC project (Wayne, Pulaski and Casey) and found that of all incoming kindergartners, 33% were found to be overweight and of those 17% were considered obese.

Our financial status at the present looks very good. We finished the previous fiscal year with a \$1,000,063 cash surplus. We are at 96% of our state allowed reserves. Our present year shows we are currently 1,135,000 in a deficit but this

is normal due to the way we receive our funding from the state. Once we reach year end, we always receive a bulk of payments. Our current year is not as behind in funding as we were this time last year. Dr. Mayer asked if the state will allow us to go over 100% of our reserves and Mr. Crabtree explained that yes they would but they would require us to come up with a plan and spend overage during the following fiscal year.

Mr. Crabtree told the board members present that he had copied his performance evaluation and given each of them a copy to review. He asked them to direct any questions or comments they might have to him regarding his job performance or to feel free to call the chairman, Terry Coyle with any concerns they might have. Per Chairman Coyle, any board member desiring input on Mr. Crabtree's performance evaluation can call him, e-mail him or fax him.

ENVIRONMENTAL SERVICES

Stuart Spillman, Environmental Director gave a report to the board members about our State Environmental Audit and that we passed this audit with no problems. Stuart also talked about the new FDA code that the State has adopted. This new code will affect how our restaurants handle and prepare their food. It also requires that there be a person in the restaurant at all times who can demonstrate knowledge of food handling techniques and food borne illnesses. The person in charge must have either a certified manager certificate or can answer a list of seventeen (17) questions. Stuart stated "this is his opinion that we, as a District require a certified manager to be on duty in every food establishment during the hours they are operating or preparing their food". Stuart said he would be getting more information together to present to the board at a later date.

H1N1 Update

Jasie Logsdon, Epidemiologist gave an update regarding H1N1 to the board members. Jasie said that presently, Kentucky is reporting widespread flu activity. Over 99% of specimens that have been sub-typed by CDC are H1N1. All counties in our District have at least 1 confirmed case, except Casey Co.

Testing requirements have changed. Currently, KDPH is asking the health care community to submit specimens for novel H1N1 influenza virus testing *only* from patients with *acute febrile respiratory illness* who are:

- (1) *pregnant* **OR**
- (2) *have a clinical condition that has required hospitalization* **OR**
- (3) *are living in an institutional setting where previous cases have not been identified.*

Because of this, many cases may not be reported to the health department. Private providers may submit specimens to private labs (quest, labcorp, etc) for testing.

H1N1 Vaccine

We have received our estimated allocations from the state for the first 2 shipments of vaccine. Private Providers/facilities have the option to receive H1N1 vaccine as well. There is a provider packet that will be mailed from KDPH this week to interested providers, hospitals, VFC providers, pharmacies, etc. This packet will outline the process. All interested providers may express interest via the khelps.chfs.ky.gov website. Providers cannot charge for the vaccine, but may charge a fee for the *administration* of the vaccine to the patient, their health insurance plan, or other third party payer. The administration fee cannot exceed the regional Medicare vaccine administration fee. If the administration fee is billed to Medicaid, the amount billed cannot exceed the state Medicaid administration fee.

Priority Groups for vaccination are:

- **Pregnant women** because they are at higher risk of complications and can potentially provide protection to infants who cannot be vaccinated;
- **Household contacts and caregivers for children younger than 6 months of age** because younger infants are at higher risk of influenza-related complications and cannot be vaccinated. Vaccination of those in close

contact with infants younger than 6 months old might help protect infants by “cocooning” them from the virus;

- **Healthcare and emergency medical services personnel** because infections among healthcare workers have been reported and this can be a potential source of infection for vulnerable patients. Also, increased absenteeism in this population could reduce healthcare system capacity;
- **All people from 6 months through 24 years of age**
 - **Children from 6 months through 18 years of age** because cases of 2009 H1N1 influenza have been seen in children who are in close contact with each other in school and day care settings, which increases the likelihood of disease spread, and
 - **Young adults 19 through 24 years of age** because many cases of 2009 H1N1 influenza have been seen in these healthy young adults and they often live, work, and study in close proximity, and they are a frequently mobile population; and,
- **Persons aged 25 through 64 years who have health conditions associated with higher risk of medical complications from influenza.**

Activities by LCDHD:

- Outreach to all School Districts
- Community Presentations
- Outreach to daycares
- Working/Planning with Hospitals to prepare
- Surveillance and Reporting
- Media Releases
- Outreach/Updates to provider community

HEALTH EDUCATION/SMOKING EDUCATION UPDATES

Tracy Aaron, Director of Health Education explained to the board members that the Tobacco Media Review Committee was formed at the June 2, 2009 meeting by Terry Coyle, Chairman and those members are Dr. Drake, Rosalie Wright, Tonya Meece and Judge Eddie Rogers. Tracy said the committee had a phone conference on August 27, 2009. The following actions were taken:

Three media venues (Radio, Newspaper and Postcards for mass mailing were selected for a comprehensive tobacco media campaign across the district).

The total cost will be approximately \$130,000. The second action is tobacco second hand smoke is the topic for the comprehensive media campaign.

The third action is the approval of the Smoke Free Pulaski County Media Campaign. The Smoke Free Pulaski County was awarded a grant in July 2009 for \$30,000 to address one county and work on a media campaign to reduce exposure to second hand smoke.

Tracy then explained to the board that she needed their approval to proceed with the campaign. After some discussion, Chairman Coyle asked the board for their approval of \$130,000 to be spent on the campaign and this amount will come out of the District's reserves. Everyone present voted and approved for this expenditure. There were no nays for this.

Tracy also asked the board how they wanted the tag line for smoke free Pulaski County media campaign. She explained that we need a contact number for this advertising. The board approved that we tag the advertisement with the Pulaski County Health Department and health department phone number.

Judge Melton said she has recently been attending Cooper Clayton Smoking Cessation classes in Adair County and she is concerned about the costs of Nicotine Replacement Therapy and questioned if we would be able to help offset these costs. After further discussion, the Board asked Tracy to research a cost for assistance in each county with Nicotine Replacement Therapy. Tracy will report back these findings at the next meeting

HUMAN RESOURCES REPORT

Pam Godby, Human Resources Director reported that since her last report at the board meeting in June; we have had seven (7) employees go off duty and we have had ten (10) employees come on duty including (7) LHN1 in school program, (1) Sir COW in Adair, (1) Janitor in Wayne and (1) Tech Specialist in the District.

Chairman Coyle said we will meet again on December 1st for our Christmas Board Meeting. We will try to schedule our meeting at the new Auditorium in Russell County. Robyn will let everyone know for sure. Chairman Coyle thanked everyone for coming to the meeting again and wished them a safe journey home.

Terry Coyle, Chairman

Tibby Altman, Secretary

/rls