



**Strategic Planning Committee Meeting
May 27th, 2015**

MEMBERS PRESENT:

Pamela Godby, Human Resources Manager
Amy Tomlinson, Preparedness Program Director
Janae Tucker, LHN Specialist
Shawn Crabtree, Executive Director
Leah Jasper, Director of Administrative Services
Stuart Spillman, Environmental Health Director
Also present were: Jamie Lee and Beth Thomas

MEMBERS ABSENT:

Tracy Aaron, Health Education Director
Laura Woodrum, Clinical Nurse Administrator

Meeting called to order 9:15 A.M.

Review of letter for overall introduction to all the LCDHD plans and how performance management was used in each area was reviewed by all present and revisions noted (see attached).

Review of all strategic initiatives, goals and action steps completed with revisions notated on chart (see attached initiatives chart). Changes were made based on progress and time frames, initiatives completed were removed and new initiatives were added.

Janae will meet with the other members of the executive committee to review their initiatives, then the complete plan with all revisions will be sent to the entire executive committee for final review and approval of the strategic plan.

The time line to help guide efforts in accordance with our goal of achieving accreditation was reviewed –our application was submitted in December 2014 as planned. Approximately 70% of our documentation is gathered now, and hopefully, 100% of documentation will be ready to submit to PHAB by July 1, 2015, which is 2 months later than we originally planned.

Complete final draft will be sent to all committee members for review and then to executive team for final approval once revisions are complete.

Meeting adjourned at 11:00 PM EST