



**Strategic Planning Team Meeting Minutes  
 September 11, 2012**

**MEMBERS PRESENT:**

Pamela Godby, Human Resources Manager  
 Jasie Logsdon, Senior Epidemiologist and Preparedness Program Director  
 Janae Tucker, LHN Specialist  
 Stuart Spillman, Environmental Health Director  
 Amy Tomlinson, Public Health Services Coordinator  
 Leah Jasper, Director of Administrative Services  
 Peggy Tiller, Director of Nursing  
 Shawn Crabtree, Executive Director  
 Tracy Aaron, Health Education Director

**MEMBERS ABSENT:**

TOPIC	DISCUSSION	FOLLOW-UP
	<p><b>Meeting called to order at 9:05 AM EST</b>  <b>Meeting Topic: Review Strategic Initiatives and begin forming objectives</b></p>	
<p><b>Meeting Minutes</b></p>	<p>Minutes were reviewed. Motion to accept minutes made by Leah Jasper. Second made by Peggy Tiller. All approved. Motion carried.</p>	
<p><b>Review suggested Strategic Initiatives</b></p>	<p>Strategic Initiatives were reviewed to ensure they support the mission and vision of the organization; deal with just one topic; represent a desired result that can be measured and encompasses a relatively long period of time (3-5 years).</p> <p>The committee continued looking at each strategic initiative and identifying goals for each. (See attached "Working Goals and Objectives.")</p>	
<p><b>Next Meeting and Assignments</b></p>	<p>Tuesday, October 2 1 PM – 3 PM in the basement conference room.</p>	<p>Template will be developed prior to the next meeting and emailed to committee members.</p>

	<p><b>Meeting adjourned at 11:05 AM EST</b></p> <p><i>*Time for this and future strategic planning committee meetings should be coded to the employee's administrative cost center.</i></p>	
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