



**Strategic Planning Team Meeting Minutes
 May 31, 2012**

MEMBERS PRESENT:

Randy Gooch, Director of Administrative Services
 Shawn Crabtree, Executive Director
 Tracy Aaron, Health Education Director
 Pamela Godby, Human Resources Manager
 Jasie Logsdon, Senior Epidemiologist and Preparedness Program Director
 Peggy Tiller, Director of Nursing
 Janae Tucker, LHN Specialist
 Leah Jasper, Information Manager

MEMBERS ABSENT:

Stuart Spillman, Environmental Health Director
 Amy Tomlinson, Public Health Services Coordinator

| TOPIC | DISCUSSION | FOLLOW-UP |
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| | Meeting called to order at 1:05 PM EST Meeting Topic: Analyze suggested Strategic Initiatives Developed by Group Members | |
| Meeting Minutes | Minutes were reviewed. Motion to accept minutes made by Pam Godby. Second made by Janae Tucker. All approved. Motion carried. | |
| Review suggested Strategic Initiatives | Prior to the meeting, Members were to submit suggested Strategic Initiatives, tie those to the SWOT analysis and determine what Essential Public Health Service they addressed. Four of the committee submitted suggested initiatives. Committee reviewed suggested initiatives and found similarities between submitted suggestions. Members broke into teams to combine similar suggested Strategic Initiatives. | Randy, Jasie, and Leah to meet Monday, June 4, 2012 to compile the data from the teams, prepare one document with all suggested initiatives listed, and distribute results to larger committee. |
| Next Meeting and Assignments | June 18, 2012 at 1:00 PM in the basement conference room | |

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| | <p>Meeting adjourned at 2:50 PM EST</p> <p><i>*Time for this and future strategic planning committee meetings should be coded to the employee's administrative cost center.</i></p> | |
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