



**Strategic Planning Team Meeting Minutes
 December 3, 2012**

MEMBERS PRESENT:

Pamela Godby, Human Resources Manager
 Jasie Logsdon, Senior Epidemiologist and Preparedness Program Director
 Janae Tucker, LHN Specialist
 Stuart Spillman, Environmental Health Director
 Amy Tomlinson, Public Health Services Coordinator
 Peggy Tiller, Director of Nursing
 Shawn Crabtree, Executive Director
 Tracy Aaron, Health Education Director

MEMBERS ABSENT:

Leah Jasper, Director of Administrative Services

TOPIC	DISCUSSION	FOLLOW-UP
	Meeting called to order at 1:06 PM EST Meeting Topic: Begin compiling Action Steps	
Meeting Minutes	Minutes were reviewed. Motion to accept minutes made by Stuart Spillman. Second made by Jasie Logsdon. All approved. Motion carried.	
Review suggested Strategic Initiatives	The committee finished looking at each strategic initiative and identifying goals for each. Began the process of identifying action steps for each objective. (See attached "Strategic Initiatives Chart.")	
Next Meeting and Assignments	Next meeting will be January 7, 2013 from 12 - 2:30 PM.	
	Meeting adjourned at 2:30 PM EST <i>*Time for this and future strategic planning committee meetings should be coded to the employee's administrative cost center.</i>	