



**Strategic Planning Team Meeting Minutes
 February 16, 2012**

MEMBERS PRESENT:

Randy Gooch, Director of Administrative Services
 Shawn Crabtree, Executive Director
 Tracy Aaron, Health Education Director
 Pamela Godby, Human Resources Manager
 Jasie Logsdon, Senior Epidemiologist and Preparedness Program Director
 Amy Tomlinson, Public Health Services Coordinator

MEMBERS ABSENT:

Stuart Spillman, Environmental Health Director
 Peggy Tiller, Director of Nursing
 Janae Tucker, LHN Specialist

TOPIC	DISCUSSION	FOLLOW-UP
	Meeting called to order at 9:05 AM EST Meeting Topic: SWOT Analysis	
Meeting Minutes	Minutes were reviewed. Motion to accept minutes as presented was made by Pam Godby. Second made by Tracy Aaron. All approved. Motion carried.	
SWOT Analysis	The SWOT analysis from the December staff meeting was discussed. Committee members felt the data should be grouped into broad categories and sent out to all staff again, allowing the staff to rank the items in order of their perceived importance.	Randy will send out results to all staff and ask for their rankings in order to proceed.
Next Webinar	March 15, 2012 1:00 PM – 2:30 PM in the Basement Conference Room	
Next Meeting and Assignments	March 13, 2012 at 9 AM in the basement conference room	
	Meeting adjourned at 12:10 PM EST <i>*Time for this and future strategic planning committee meetings should be coded to the employee's administrative cost center.</i>	

